



EDNEY PRIMARY SCHOOL BOARD

MINUTES OF SCHOOL BOARD MEETING	
Meeting No. 4/2017 Edney Primary School Library Tuesday 6 June 2017	
1.0	Welcome and apologies
	<p>Present: Aaron Chaplin, Kate Malkiewicz (chair), Jodie Van Der Zwan, Maureen Wignell, Jill Durant, Karina Mallard, Lauren Irving, Susan Swaby, Stacey Brown, Erica Moore, Tambri Farrar, Stephen Price</p> <p>Apologies: Phil Mutter, Steve Rapps Observers – Charis Calleja Guests – Johan Van Zyl and Lesley West</p> <p>Meeting opened at 6.00pm Confirmation of Agenda</p>
2.0	Disclosure of interests
	No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.
3.0	Minutes of previous meeting
3.1	Previous Minutes accepted as true and correct. Moved- Lauren Irving, 2 nd Karina Mallard
3.2	<u>Actions arising</u> Behaviour and Bullying policy has been tabled for tonight.
4.0	Review of Dress Code
	<p>The Board were asked to conduct a general review of the School Dress Code so that it meets the needs of our school.</p> <p>Dress code policy discussion. Question regarding leggings for girls. There is a preference to wear leggings under another garment (e.g. Skirt). Another discussion point was the footwear recommendations. The word “flimsy” is subjective. A suggestion was made to change the wording to supportive sandals and enclosed shoes. It was also recommended to include footwear as part of the dress code.</p> <p>Hat discussion – currently the hats let the school uniform down. The hats that most children wear are not “Sunsmart”. The board discussed the following points.</p> <p>1. <i>The addition of a “no school hat, no play policy” is to be included, with the school supplying every child with a school hat at the start of 2018.</i> – Suggestion that we add the word “outside play”. There was some discussion about the cost and issues with hats being lost. <i>Aaron moved the motion – “The addition of a ‘no school hat, no outside play policy’ is to be included, with the school supplying every child with a school hat at the start of 2018. Lauren second –</i></p> <p style="text-align: center;"><i>All in favour</i> <i>Motion Carried</i></p> <p>2. <i>The wearing of school hats is made compulsory, year-round (currently only required in Terms 1 and 4).</i> – Discussion about the need for hats in Term 2 and 3. Board Views Considered</p> <ul style="list-style-type: none"> • A member spoke of the need for us to act in the best interest of the children and the need to protect them from skin damage and potential skin cancer. Term 2 and 3 still have many sunny days and unless we are going to look at the UV levels each day we should encourage hats all year around. • A member feels that we are taking away individual responsibility.

	<ul style="list-style-type: none"> • A member agreed that we need to get the children to wear hats year round as it is a case of the UV rating and not necessarily if it is a sunny day. • A member said as a parent she would prefer that the whole school had to wear hats year round, as this would stop children looking different if they chose to wear a hat. <p>Aaron moved the motion . “The wearing of school hats is made compulsory, year-round from 2018 (currently only required in Terms 1 and 4).” Second Jodie</p> <p style="text-align: right;">10 in favour – Motion carried.</p> <p>3. The uniform sub-committee is re-established to consult and approve the final design for new school hats that will be adopted from the commencement of 2018.</p> <p>Expressions of interest for the P&C and board to form a Uniform committee will be put out to the school community.</p>
5.0	Presentation of Technology Initiatives
	<p>Johan introduced the idea of STEM and STEAM – integrating Science, Technology, Engineering and Maths (and Arts in STEAM). He played a video explaining computational thinking.</p> <p>“What are we doing at Edney PS?” – Two teachers represent our school at the Deeply Reflective Engagement and Mastery (DREAM) Project, working with local schools to develop professional knowledge and teaching strategies. We have formed a STEM committee – with a representative from each block. Each member had to introduce computational thinking. Teachers came up with ideas and these were shared back to the committee. Ideas were saved on the shared drive. We have also incorporated Coding to the students.</p> <p>Johan demonstrated some of the technology devices such as “Dash and Dot”, Sphero and Edison robots.</p>
6.0	Policy Review – Behaviour and Bullying policies
	<p>The Board reviewed the documents and made suggestions and comments on the policy. Board members worked in four small groups, to make comments on different parts of the policies. The Staff will review the policy further at the next staff meeting.</p> <p>Question – who makes up the Behaviour committee? Aaron explained that there are staff members on the committee, and the committee meets on a needs basis. Parents are informed throughout the process.</p> <p>Comment about the need to look more at the Bullying policy. This will be reviewed again at the next meeting.</p>
7.0	Endorse Delivery and Performance Agreement
	<p>The agreement provides all the things that we need to do. The Principal is liable for everything with the support from the School Board.</p> <p>Aaron Chaplin and Kate Malkiewicz endorsed the Delivery and Performance Agreement. This will be sent to the Director General for her endorsement.</p>
8.0	Curriculum Focus - English
	<p>Lesley West provided a presentation about the Literacy programs at Edney PS.</p> <p>Spelling – Currently we use the Soundwaves program from PP – Yr 6. Diana Rigg resources are also used in Kindy and Pre-primary. The children have a text book to support the program. There are extension and support materials available for the teachers to use. The program is covered over the year. The junior students also use a personal word dictionary.</p> <p>Reading – The school uses the Fountas and Pinnell benchmark system to assess the children’s reading. This provides the teachers with information to ascertain the reading level. Key Links books are used for guided reading and big books are used for Shared reading. Blueprints and Rigby literacy books are used in the upper grades. Ziptales is an online program to support our reading program.</p> <p>Writing – We cover a range of writing genres – eg, Narrative, Persuasive writing, Poems, Reports, Letters, Descriptions.</p>

9.0	Endorsement of Terms of Reference and Code of Conduct
	<p>Code of Conduct The Code of conduct has been updated since last meeting to add the changes that were suggested. Board members do not need to get their criminal history check until they are reappointed, however if members want to do this – they can do so by coming in to the school to complete a form online. Aaron moved the motion that “The code of conduct is endorsed as the Board’s standard of behaviour” Kate Second – All in favour <p style="text-align: right;"><i>Motion carried</i></p> </p> <p>Terms of Reference Some of the items that have been updated and included: 6.5 We have written our terms of reference to include 15 members comprising 7 parents, 5 staff, 2 community members and the Principal. The board can co-opt community members for a period of 3 years. 6.8 Students are allowed to attend meetings but can’t vote. 7 Roles are more clearly defined. 16 A review of the terms of reference every three years. Aaron moved the motion “That the terms of reference are adopted as presented” Kate second – All in favour <p style="text-align: right;">Motion Carried</p> </p>
10.0	Reports and Operational Matters
10.1	Financial Report Board members were sent the financial report.
10.2	Staffing Report – No update for this meeting
10.3	Buildings and Grounds – Nothing to report
11.0	Other Business
	<p>Tania deLuca has sent a letter to resign from her position on the School Board. The vacant position has been advertised and will be filled shortly.</p> <p>Aaron and Kate have attended IPS training recently.</p> <p>Lauren asked if the Board members should be wearing their badges more often. Aaron suggested that Board members wear the badges at school events such as school assemblies.</p>
10.0	Next meeting
	Tuesday 25 th July 2017
11.0	Roundtable Evaluation
	<p>Stephen was impressed by the presentations for technology and coding and the literacy presentation. It is great that there is consistency and programs linked across the school. STEAM – it is great to see that the Arts are integrated with other learning areas as it is an important area.</p>
12.0	Meeting close
	There being no further business, Kate thanked all members for attending and declared the meeting closed at 7.34pm