

EDNEY PRIMARY SCHOOL BOARD

Supporting Excellence

204 Newburn Road HIGH WYCOMBE WA

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www.edneyps.wa.edu.au



MINUTES OF SCHOOL BOARD MEETING

Meeting No. 1/2018 - Tuesday 20th February 2018

1.0 Welcome and Apologies

Present: Aaron Chaplin, Kate Malkiewicz (chair), Jodie Van Der Zwan, Lauren Irving, Susan Swaby, Stacey Brown, Karina Mallard, Steve Rapps, Erica Moore, Lesley West
Kathleen Whisson

Apologies: Phil Mutter, Maureen Wignell, Tambri Farrar, Stephen Price

Invited Guest – Paolo Sabattini

Observers – Charis Calleja

Meeting opened at 6.01pm

Confirmation of Agenda

Kate reminded us of our code of conduct to start the year.

2.0 Disclosure of interests

No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

3.0 Board Operational Matters

Discussion and clarification of member terms and election processes.

The terms are up for staff members - Stacey, Jodie and Maureen and parent members - Kate, Erica and Tambri.

Nominations are open and current members are encouraged to renominate.

Nominations should be put in writing to Aaron. There hasn't been a need for elections in the past.

Appointments are for three years. Parents cannot continue on the board as a parent representative, if they are employed by the school on an ongoing basis.

Aaron will write to our community representative to advise of the end of the term and whether they would like to commence a new term.

Aaron has put the terms of members in a document on the Connect community.

Aaron spoke briefly about the chapter of the "The Business of School Leadership" that members were asked to read about time management in relation to participating in the meetings for the year.

4.0 Minutes of Previous Meeting

4.1 Previous Minutes accepted as true and correct.

Moved – Lauren Irving 2nd Erica Moore.

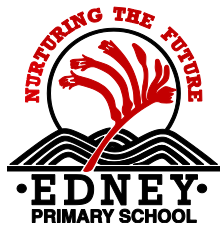
4.2 Actions arising

No Actions arising.

5.0 Italian Language Curriculum Area Presentation – Paolo Sabattini

Paolo provided a presentation for the Board about the Italian Learning Area.

Teaching Languages enables students to communicate in a language other than English. It is now compulsory for Year 3 students to be provided with Languages instruction in one of the six identified Languages for WA, and this will extend up the year levels each year.



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This year is the implementation of the redesigned Languages curriculum. It is organised in two strands – Communicating and Understanding. Paolo gave an overview of what is covered in the curriculum and some of the difficulties of addressing all of the areas within the time constraints. He pointed out the differences and similarities between English and Italian, and showed some of the resources used in his lessons at Edney, including some of the online resources.

Assessment – there are a range of assessment strategies – including observation, formal assessment tasks, anecdotal records (i.e. as the children interact in the class). Achievement standards – the program is designed to be started in PP and having 2 hours per week, however currently at Edney the students are only provided with one hour per week from Year 3.

Paolo asks for domande? (questions)

Steve asked if there is any interaction with parents, Paolo explained that he doesn't give homework unless the students ask and the students are able to continue their learning through using some of the online resources if they choose to. There is a possibility to extend these ideas through our Harmony week.

Paolo's presentation is available in the Connect Library.

Aaron explained that our school continued Italian even though we didn't have to continue languages in the last few years. We have in our plan to expand our language programs in the future. This year we only have from Italian taught from Year Three due to only having Paolo for two days per week.

6.0

Expanded Services Guidance

The Board are asked to consider:

Input and guidance into the community use of school facilities policy; and

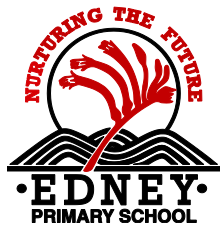
Whether there is an appetite to investigate establishing Out of School Hours Care on the school site or in partnership with Meerilinga or another provider either through a community use arrangement or via tender.

School Facilities Policy

To begin, Board members were asked to look at the facilities policy and have their input into what our school should include in our policy. Board members worked in small groups to read and discuss the DoE policy. The Board members provided their ideas of items that might be addressed in a Community Use policy for Edney Primary School.

Ideas highlighted were

- Schedule of fees
- User agreement (signed)
- Type of activity
- Insurance
- What facilities/Area used Wear and tear on facilities
- Dispute resolution/policy
- Organisers permits and certificates
- Promotion – facilities available and the groups that are using our facilities
- Working out who pays what /making it fair
- Impact on surrounding community
- Benefits to surrounding community
- Security



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- Availability/suitable times
- Capacity
- Looking at groups that fit the “Edney Way”

Further discussion

Question about the liability for accidents and damage – Aaron explained that we are liable for property, groups must have public liability insurance. If damage occurs by a group, then they will be charged.

Steve commented on Risk assessment and that it might be a good idea to put together a Risk assessment checklist for groups to cover the school. Aaron explained that groups have to sign a “Deed of Licence” which is very comprehensive and at all times the best interest of the school is upheld.

These discussions will help shape the policy and the DoE policy will be used.

AFTER SCHOOL HOURS CARE

There seems to be a lot of demand of “Out of school hours care”. We have been down this road before which wasn’t successful, however at the time, there were factors affecting the service that will no longer be a problem.

We are looking at whether we put an OSHC out to tender and what the Board thinks this service should look like.

Kathleen provided her personal experience and found that the community care was the most flexible and affordable option for workers that are shift workers.

Suggestion to ask the community if there is a need for this type of service. Cost may be a determining factor.

There were discussions about different community groups that currently provide services. Aaron said that previously the schools’ available facilities were licenced for 40 children per session. Aaron asked if there is a general feeling for us to investigate further and there was a general consensus that it would be something that the Board would support.

7.0

School Board Strategic Plan

During this session, Board members were given the final opportunity for refinement, development and input into the School Board Strategic Plan to support the Edney 2020 plan.

Groups worked together to look at one of the areas of the school plan and consider what the staff have said, what we have looked at previously and provide ideas of how the Board can support the school plan.

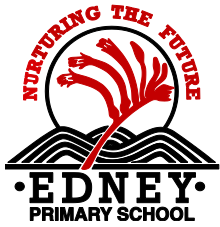
8.0

Reports and operational matters

8.1 Finance Report – we are yet to receive our student centred funding. The budget has been completed and until we get the money we can’t proceed. Currently we are using last year’s money to pay for goods and services until we receive our funding. The annual report will be presented at next meeting.
Voluntary contributions are an important at this time of year.

8.2 Staffing Report – Mrs Durant has retired. Lesley has stepped in for this term. The job will be advertised for the position to be filled permanently.

8.3 Buildings and Grounds - Not a lot to report, we had a few trip hazards fixed. There are a few more trip hazards that need to be addressed.



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9.0	Other Business
	Kathleen asked if we can use some of the “unused resources” currently stored in the area behind the canteen. The P&C are also looking at this.
10.0	Next Meeting
	Tuesday 20 th March 2018, 6pm
11.0	Roundtable evaluation
	Lesley was chosen to provide the evaluation. Lesley enjoyed Paolo’s presentation and the exemplars provided especially as it is a different curriculum area. The input into the road map and looking at the school plan and how the board can support it was valuable. The community use policy was also an interesting process. Lesley enjoyed her first meeting.
12.0	Meeting close
	There being no further business, Kate thanked all members for attending and declared the meeting closed at 7.31pm