

EDNEY PRIMARY SCHOOL BOARD

Supporting Excellence

204 Newburn Road HIGH WYCOMBE WA

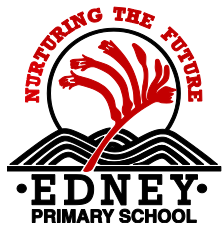
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MINUTES OF SCHOOL BOARD MEETING	
Meeting No. 2/2018 - Tuesday 20 th March 2018	
1.0	Welcome and Apologies
	Present: Aaron Chaplin, Kate Malkiewicz (chair), Jodie Van Der Zwan, Susan Swaby, Stacey Brown, Karina Mallard, Lesley West, Kathleen Whisson, Rebecca Cant, Sarah Douglas, Shauna Reynolds, Lana Wallace, Stephen Price, Lauren Irving, Steve Rapps
	Apologies:
	Observers – Mike Feltham, Charis Calleja
	Meeting opened at 6.05pm
	Confirmation of Agenda
2.0	Disclosure of interests
	No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.
3.0	Minutes of Previous Meeting
3.1	Previous Minutes accepted as true and correct. Moved – Karina Mallard, 2 nd Lesley West
3.2	<u>Actions arising</u> No Actions arising.
4.0	Board Operations
	Due to the changeover of board members and the election of new board members there are some operational matters to cover.
	<ul style="list-style-type: none">• Election of Chair – Aaron asked for nominations. Kate nominated herself and was voted in unanimously.• Board Secretary – There were 4 staff members nominated and after staff voting there was a tied situation, so Aaron proposed that one staff member takes the role of Board Secretary (with no voting rights) and the other three staff members who nominated take the general positions.• Aaron Moved – to nominate Jodie Van Der Zwan as Board Secretary, Seconded Kate.
	ALL IN FAVOUR
	<ul style="list-style-type: none">• Terms of Reference – the term of one community representative has come to an end. Aaron suggested that we might look at new community representatives that would add value to our board. Please send suggestions to Kate by email.• Tonight Board members are being given a book on loan, for members for reading to develop their capacity. When the board member leaves then the book should be returned to the school so that it can be continued to passed on to other School Board members.
5.0	School Board Awards Program
	Discussion about an Awards program within the school to recognise staff demonstrating excellence.
	Aaron introduced the idea of an awards program for the Board to discuss and consider. This idea was initially discussed last year and is in the Board's strategic plan to develop the program to



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acknowledge the staff. It is possible that the community recognition could be included in the program. Possibly we could include recognition of students. Aaron provided an example from another school for Board members to read.

Aaron suggested that ideas could include - that there is a once a year award, or it could be once a month award following the board meeting. Members to discuss 'who', 'what', 'when', 'where', 'why' and 'how' - would the awards program look for our school. Consider that it should not be gimmicky and not too onerous.

Board members discussed ideas and gave their feedback to the group and their ideas and suggestions were recorded.

Last year we established a subcommittee for the Awards program. Aaron put to the board a question, whether everyone would be happy to continue to with a subcommittee. General agreement to continue with the subcommittee. Last year Aaron, Jodie, Kate and Lauren volunteered to be on the subcommittee. Karina Mallard, Lana Wallace, Sarah Douglas and Kathleen Whisson requested to be added to the committee.

6.0

Mathematics Curriculum Focus Presentation – Stacey Brown

Stacey Brown provided a presentation for the board about the Mathematics programs at Edney PS, specifically looking at the scope and sequence of mental mathematics. Stacey explained that we are looking at the "how". It is important for children to know that there isn't a right way or a wrong way, there may be more efficient ways and it is important that children can explain how they worked out the answer.

Stacey covered some of the initial concepts covered in our programs.

"Counting principles" -

- 1:1 correspondence – (counting out each item exactly once),
- trusting the count (doesn't change unless you add or take away)
- numbers said in conventional order,
- Starting at any point
- Last number tells "how many"

"Counting on" – using number lines provides a visual for the children.

"Subitise" – looking and knowing how many items there are (eg on dice and dominoes)

"Doubles or near doubles" – eg knowing 5 and 5 is ten and then knowing one less and one more.

"Skip counting" - initial way of developing "times tables" counting in twos, threes etc

"Turn Arounds" - addition is the same regardless of which way the number sentence is written – eg $6+2=8$ $2+6=8$

Stacey provided the board members with a game to play using dice, skittles and M&Ms.

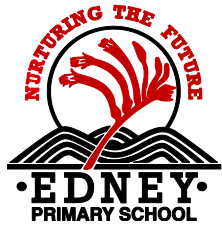
Aaron thanked Stacey for her presentation. He explained that our Mathematics plan was developed in 2016. This presentation was to demonstrate to the board members the sorts of activities that might occur in classrooms.

7.0

Approval of 2017 Annual Report

Aaron presented the report – members were sent the report via email.

Some of the highlighted information from the report included -



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- English – Year 3s we would like to see improvement. Year 5 have 37% in the top 20%. Year 5 performance has improved for the last five years.
- High progress, High Achievement – looking at the growth over time from Year 3 2015 to Year 5 2017.

The report includes the targets for our school,

- Year 3 is achieving 2 out of five areas and Year 5 achieved all targets – for performance to be at or above like schools.
- Teacher judgements are on track.
- 84% of students received a C grade or higher in English and Maths
- High Progress/high achievement quadrant will be evident – was achieved.
- Mathematics – above like schools.
- Italian language - 77% received a c grade – this is due to the limited time available for Italian language learning.
- Science and Digital technology – 91% of students achieved C grade or above.
- Devices – there are some issues to work through – there are enough devices for 72% of students to have a device.
- Health and Phys. Ed – Yr 1 and above have a specialist. 94% of students achieved a C grade or higher in Health and 93% Phys. Ed.
- Sustainability – all classes involved in projects – looking at building these projects. We introduced co-mingled recycling and a small reduction in cost of utilities.
- HASS - 94% of students receive C grade or above
- Attendance rate was lower than the previous year but still above the state average.
- Destination schools – 44% DRSC, 40% Kalamunda, 16% Other
- Behaviour targets - some have been met and working on others.
- Target of three kindergarten groups were achieved and we currently have 4 groups
- NQS self-assessment as all areas being met – we will be involved in a verification later in the term.
- Staff attendance rate is better than the students!
- Finances – are managed well – we spent all of our money last year.
- Voluntary contributions – 61% contribution rate
- Music – first year of the music program – 81% achieving C grade or higher.
- Highlights – special events included NAIDOC day, Edudance, excursions, My School Rules.

*Motion - Aaron moved that the 2017 Annual Report is approved for publication –
Kate seconded.*

All in favour.

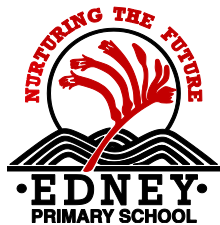
Motion Carried.

8.0

Approval of Edney Primary School Board Strategic Plan

Board Strategic plan. Aaron briefly presented the plan. Board members had the plan emailed to them.

Vision – Supporting Excellence. Mission Statement



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Values – included the school values and added two more specifically for the board.

The plan provides information about who we are, what we do and how we do it.
For each of the school plan priorities there is a corresponding school board strategy.
The plan provides a written statement of what the board does for the school community.
Performance indicators have been included.

*Motion - Kate moved that the Board approve the School Board Strategic plan
Lana seconded.*

All in favour

Motion Carried

9.0 Reports and operational matters

9.1 Finance Report – Funding due 27 March

\$20000 income and we have spent 70000

Voluntary contributions – 30% currently paid. Some parents have set up a payment plan to cover the contributions. When statements are sent out (at least once per term) parents often come in to pay.

Current Payment Rates: Kindy – 33%, PP 23%, Year 1-6, 31%.

9.2 Staffing Report – The school is currently running processes to appoint a permanent full time Deputy Principal and a permanent School Psychologist (1 Day per week).

9.3 Buildings and Grounds - Karina had a meeting with BMW – looking at Room 6 in terms of its suitability for the Science Lab. The money will be provided in the gateway – and the project will be completed by the end of the year.

10.0 Other Business

Lauren asked if there was an update on the Hats – no update.

11.0 Next Meeting

Tuesday 22nd May 2018, 6pm

12.0 Roundtable evaluation

Aaron was chosen to provide an evaluation.

It was lovely to welcome new members and there has been a smooth transition. Aaron thanked the new members. Thanks to all members for coming to the meeting prepared. Thanks to Kate and Jodie for their contribution as chair and secretary. The development of the board awards is exciting. The presentation of the Mathematics curriculum area was wonderful as that is what we are here for and it was great for the board to see the things that we do in classrooms. Thanks for approval of the Annual report and the Strategic plans.

Kate wanted to thank Maureen Wignell, Tambri Farrar and Erica Moore for their service to the board.

13.0 Meeting close

There being no further business, Kate thanked all members for attending and declared the meeting closed at 7.29pm