

Executive Meeting Week 8, Term 3

Edney Primary School Library

Friday 8th September 2017

1.0 Welcome and apologies

1.1 Opening and welcome

1.2 Apologies / absentees

Attending: Tambri Farrar, Valda Taipari, Donna Schwinkowski, Rachele Cook, Kate Malkiewicz

Apologies: Erica Moore, Charis Calleja

Meeting opened at 8:48 am

4.0 Computer Purchase for Canteen

Motion from last meeting

- Will need to upgrade in 4 years so don't go to the cheapest. Can't lease and rent in constitution.
- Approach Efficient Chips for a quote.

8.4 Motion: To purchase a PC/Laptop and printer for the canteen, up to \$1,000, pending executive approval.

Moved: Valda Taipari 2nd: Linley Martin – Carried.

9.0 Fundraising Report

9.1 See report

- Office Works - \$798 15.6"HP Laptop with Intel Core i5 processor, 8GB RAM, 1 TB HDD and AC WIFI connection

HP 15.6" Core i5 Laptop 15-AY144TU

Product Code: HP15AY144T

Category Links: [Laptop Computers](#)

\$798.00

or 4 x fortnightly payments of **\$199.50**
with **afterpay** Find out more

★★★★★ [Be the first to write a review](#)

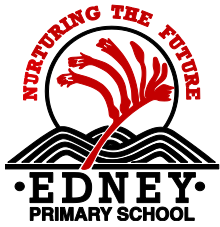
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Add Extra Cover
\$139.00
Repair / Replacement Plan

Add Product Insurance

- Not purchasing printer, will hook up to schools network
- Will have to purchase windows 10 – approx. \$12 per month/ \$119 per year. School cannot purchase for us.
- AVAST anti-virus program which is free
- It will be kept in canteen for accounts with Jan/Canteen Manager to learn, as well as other key volunteers (Valda also to learn to input).
- Petty Cash Spreadsheet can be done on the laptop as opposed to manually?
- Phoned Officeworks Midland, no further discounts can be made. Suggested a cheaper model for \$697 with an old model processor however not appropriate.
- \$25 roughly for a laptop bag, middle of the range
- Can be purchased online and delivery the next business day.



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MOTION: *To purchase the 15.6"HP Laptop with Intel Core i5 processor from Officeworks online today and deliver to the school.*

Moved: Rachelle Cook 2nd: Kate Malkiewicz – Carried by majority.

15.0 Meeting closed – 9:05 am

- ❖ Please note: After the meeting was held, it was found that a PayPal account was required to purchase online (the P&C does not have one), so Valda Taipari purchased the laptop from Officeworks Midland that day.
- ❖ Details will follow at General P&C Meeting Tuesday 12th September, 2017.