

## Edney Primary School Parents & Citizens Association Inc.

204 Newburn Road HIGH WYCOMBE WA

(08) 9454 8377

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[www.edneyps.wa.edu.au](http://www.edneyps.wa.edu.au)



### General Meeting Week 3, Term 3

#### Edney Primary School Library

Tuesday 1st August 2017

#### 1.0 Welcome and apologies

##### 1.1 Opening and welcome –

Welcome and president acknowledges that we abide by the Edney Primary School P&C Code of Conduct – copies on the table.

##### 1.2 Apologies / absentees

**Attending:** Valda Anne Taipari, Rachele Cook, Adele McMenamin, Lisa Withers, Jan Cresswell, Charis Calleja, Susan Swaby, Michelle Hasselbacher, Linley Martin, Bonnie Kelly, Steve Rapps, Tambri Farrar, Lauren Irving, Shauna Reynolds, Donna Schwinkowski, Aaron Chaplin, and Kate Malkiewicz.

Apologies: Hazel Boyce, Leanne Wallace-Gibb, Erica Moore, Tania De Luca, Gabby Friday.

**Meeting opened at 7:05pm**

##### 1.3 Confirmation of agenda – no additions/changes.

##### 1.4 Correspondence In & Out

###### IN:

- Waccso P&C Voice Newsletter
- Email regarding funding grant of \$50,000 from the Stephen Price
- Waccso Certificate
- Information from Charis Calleja – Fathering Project & Canteen
- Conference letters for Waccso

###### OUT:

- Nil

**Motion:** To accept correspondence in and out.

**Moved:** Valda-Anne Taipari 2<sup>nd</sup>: Rachele Cook – Carried.

#### 2.0 Disclosure of interests

##### 2.1 No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

Quick explanation of what a potential conflict of interest may be. Please ask if you have any questions.

#### 3.0 Minutes of previous meeting

##### 3.1 Previous minutes accepted as true and correct, pending correction (date at the end of the minutes).

**Moved:** Valda Anne Taipari 2<sup>nd</sup>: Erica Moore.

Executive Meeting Minutes amendment – sending out with minutes of general minutes.

##### 3.2 Actions arising

**Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.**

###### • Fathering Project –

No interest for a key “Hero Dad” to run the project. It appears to be a worthwhile project.

Wanted poster to be made by Kate and we will see if someone (a Dad or significant Edney Male figure) will put their hand up to lead this project.

Tabled to a further meeting.

###### • Bike Safety-

Decision needs to be made – operational matter for school and funding decision for P&C.

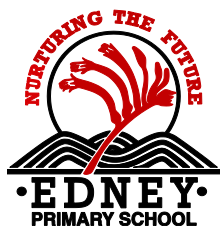
Cycling Australia emailed to Aaron today with a pack, based on the number of students. Some suggestions that there are Dads at the school that ride BMX?

\$1200 for 121-151 students, price varies per student.

Decide if we fund an incursion/excursion.

Further discussion regarding previous options, such as the Constable Care Centre in Maylands School to decide and come back to next P&C with decision.

Adele McMenamin thanked for her efforts in researching the options.



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### 4.0 President's Report

- Mrs Johnson's passing was acknowledged, Edney's librarian of 25 years. Heartfelt condolences were expressed for her family, as well as the sadness and impact on the whole school community.
- EFTPOS introduced, account numbers are increasing to the canteen and a Facebook profile added and connected to the canteen email account. Parents can be contacted with account balances
- Nan Marlow award nomination for excellence (Canteen Association)
- New ideas for a seasonal menu
- There will be a breakfast club trial of a few days a week – toast, cereal, milo, hot chocolate.
- 2nd hand computer & printer requested from parents for canteen
- Security bars removed last week
- Online app being research and presented at a further meeting – anyone wanting to help let Valda know
- \$54 from bakers delight in "dough money" – Kylie Manager at Bakers Delight – for fundraising.
- NAIDOC "Deadly Deal" on Friday through the canteen
- Steven Price deposited \$50,000 into school account – air con and musical instrument. The school will make sure this occurs.
- Aboriginal Education committee met today to discuss Naidoc Day on Friday and organise activities.
- Edney's first Naidoc
- August 19th Rachele and Valda attending Waccso conference – Presidents workshop and Canteen workshop

### 5.0 Principal's Report

- First ever Naidoc day
- 10am Assembly & Moorditj Mob – anyone welcome to attend and join in activities afterwards
- The School expresses heart felt wishes to Mrs Johnson's family and we will honour Mrs Johnson's contribution in future
- Newspaper notices in today from P&C and board
- Service on Thursday at 12
- Minor disruptions at the school
- Difficult day for teachers but the teachers handled delivering the news exceptionally
- School uniform committee – Aaron and Lauren – No other interest it will be Aaron and Lauren deciding on the hats.
- Swimming lessons funding request - \$3,500 which will make it \$40 per child. Costing more because there will be 10 instead of 9 at Belmont Oasis. School development day was historically in this time at Swan Park. Motion moved to general business.

### 6.0 School Board Report

- Lauren Irving stepped in and performed the role of Chair of Board at last week's meeting due to Kate being unwell. Lauren summarises;
- Funding workshop – interesting how money is spent and how school is funded. Budget, how to read and what it all means explanation given. School development days discussed. Decision making/Grievance policy workshop.
- Adele McMenamin (parent observer)- summary – not like P&C, was able to speak so that was good, even though it is not mandatory to allow observers to speak.

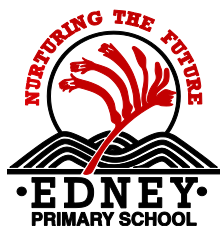
### 7.0 Treasurer's Report

#### 7.1 Figures for July/August, refer to reports

- No questions.
- All reports to be accepted at the end of the meeting.

### 8.0 Canteen Report

- #### 8.1
- See report and;
  - Thanked Tammy for looking after canteen whilst she was on holidays.
  - First week back busy, eftpos machine introduced this week great \$272 through it in 5 days. New accounts up and running.



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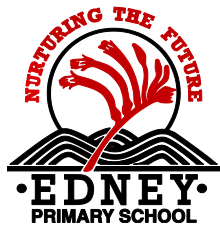
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	<ul style="list-style-type: none"> <li>Facebook profile not a page – attached to the Edney Parent’s Facebook page. More for advertising.</li> <li>Follow, not like. Comments monitored and questions can be asked to the canteen admins who can answer.</li> <li>Conduit to the canteen. Can rate the canteen page. Update on how it works next meeting.</li> <li>Concerns? None identified.</li> <li>Jan doesn’t use Facebook but will use it within working hours. Has her blessing.</li> </ul>
<b>8.2</b>	<p><b>Motion: P&amp;C to approve the creation of a canteen Facebook profile.</b>  <b>Moved: Valda Taipari 2<sup>nd</sup>: Steve Rapps – Carried.</b></p>
<b>8.3</b>	<ul style="list-style-type: none"> <li>Asking parents for a computer and printer for the canteen.</li> <li>Why doesn’t the P&amp;C just buy one? Steven Price to fund? Refurbished?</li> <li>Valda to price and ask Steven Price – we would need windows, dongle, internet (can piggy back the school, \$1,500-\$2,000?)</li> <li>Will need to upgrade in 4 years so don’t go to the cheapest. Can’t lease and rent in constitution.</li> <li>Approach Efficient Chips for a quote.</li> </ul>
<b>8.4</b>	<p><b>Motion: To purchase a PC/Laptop and printer for the canteen, up to \$1,000, pending executive approval.</b>  <b>Moved: Valda Taipari 2<sup>nd</sup>: Linley Martin – Carried.</b></p>
<b>9.0 Fundraising Report</b>	
<b>9.1</b>	<ul style="list-style-type: none"> <li>See report</li> <li>Muzz Buzz</li> </ul> <p>Rewards loyalty program – 50c per coffee, for a particular piece of equipment.  Choose to raise money for soccer goals – no motion, but agreed by majority.</p>
<b>9.2</b>	<ul style="list-style-type: none"> <li><b>Quiz night</b></li> <li>\$3,000 to buy alcohol, under \$2,000 estimated but potentially \$3,000 profit to be made</li> <li>BYO nibbles</li> <li>Free bottled water</li> <li>Responsible Service of Alcohol – Bonnie Kelly has this credential, as well as Lisa Wither’s Mum.</li> <li>Letter to be written to Aaron to fulfil RSA responsibilities</li> <li>There is a booklet for the process</li> <li>Friday November 10th, week 4 term 4.</li> <li>Tickets being sold</li> </ul> <p><b>Motion: Permission to spend up to \$3,000.00 for the Quiz Night.</b>  <b>Moved: Rachelle Cook 2<sup>nd</sup>: Bonnie Kelly – Carried.</b></p>
<b>9.3</b>	<ul style="list-style-type: none"> <li><b>Chocolates</b></li> <li>Will bring in approximately \$400</li> </ul> <p><b>Motion: Permission requested to purchase fundraising chocolates up to the value of \$520.00 for sale at Father’s Day Stall, Sport’s Day, Open Night and the Quiz Night.</b>  <b>Moved: Rachelle Cook 2<sup>nd</sup>: Lauren Irving- Carried.</b></p>
<b>9.4</b>	<ul style="list-style-type: none"> <li><b>Sausage sizzles</b></li> <li>IGA account can be used as well as \$54 from bakers delight, they will give us a discount.</li> <li>Cost approximately 23c and charge \$2.50</li> </ul> <p><b>Motion: Permission to purchase</b>  a) <b>300 sausages and buns, drinks and onions for Sport’s Day</b>  b) <b>200 sausages and buns, drinks and onions for Interschool Sports Day and Open Night</b>  <b>Up to the value of \$800.00 each event.</b>  <b>Moved: Valda Taipari 2<sup>nd</sup>: Bonnie Kelly- Carried.</b></p>
<b>10.0 Governance Report</b>	
<b>10.1</b>	<ul style="list-style-type: none"> <li>Dispute resolution policy – do we need one? To find out from Waccso when new constitution to come in and see if we need to make one or not. Maybe it will come out after the conference. Will make our own if it doesn’t have one.</li> <li>An internal dispute resolution policy required under the new Incorporations act.</li> </ul>



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- School board – what was discussed Decision making & grievances policy discussed together
- Grievances and disputes around decisions, and not around people (covered by the code of conduct)
- Flow chart suggested, like the school's behaviour policies.
- Meeting needs to be held soon.

### 11.0 Fete Report

- 11.1**
- Amusement rides were not as expected at the fete
  - Going to visit amusement companies and see examples of the rides
  - Disney answer should come soon
  - Sponsorship pack ready to go when Disney say yes to the requests for the rights (7 ½ weeks – takes 8 weeks)
  - Stalls – keeping the popular ones and the ones with good earners
  - List provided to teachers to choose from with profit margin and a percentage, but the success of a stall did was not always reflected by the profit margin. Fun activities with value for money
  - There will be community/craft stalls as before.
  - No multilevel marketing e.g. Avon
  - Feedback
  - Next meeting will be next P&C day
  - Sponsorships – Friendlies will be given the first option, price increased. The other High Wycombe Pharmacy is also interested.

### 11.0 Safety House Report

- 11.1**
- Note for data base update to go out soon
    - Safety House show September 8th

### 11.0 Scholastic Book Club Report

No report as yet as the current order is being processed.

**Motion:** To accept and approve all reports. **Moved:** Kate Malkiewicz 2<sup>nd</sup>: Shauna Reynolds – Carried.

### 12.0 Other business

- 12.1**
- Woolworths earn and learn
    - One in the front office and one at Forrestfield Woolworths
  - Waccso training session – up and coming workshops, see Waccso online – [www.waccso.wa.edu.au/training](http://www.waccso.wa.edu.au/training)
  - **Swimming lessons**
  - Costs \$2.30 per child, per lesson = \$23 for pool entry and \$27-\$28 for the bus, so \$18-19,000 for the entire swimming lesson.
  - \$3,500 would take \$10 off per child

**MOTION: P&C to subsidise swimming lessons with a \$3,500.00 contribution to the costs.**

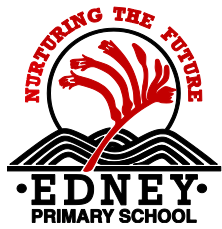
**Moved: Kate Malkiewicz, 2nd: Shauna Reynolds – Carried**

- Inform parents of – IGA High Wycombe points, the dough raiser at Bakers Delight, Friendlies High Wycombe (into the school – supplier matches the dollars for purchase of products and giving away 30 free umbrellas)
- Money going to Parkour and \$1000 donated so far
- Facebook page and in newsletter
- Robyn Johnson – donations to Mesothelioma research as she wanted, and we will honour Robyn in another way soon
- Rachelle will register online for the telethon 500/500 schools in August – money doesn't have to be in until 19th September
- Competition with each class for the amount of coins in each tin
- Free dress day at end of term to raise money for Mesothelioma research

### 13.0 Next meeting

Tuesday 12<sup>th</sup> September, 2017. Week 9, Term 3.

**15.0 Meeting closed – 8:14 pm**



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