

Edney Primary School Parents & Citizens Association Inc.

204 Newburn Road HIGH WYCOMBE WA

(08) 9454 8377

edneyprimaryschoolpandc@hotmail.com

www.edneyps.wa.edu.au

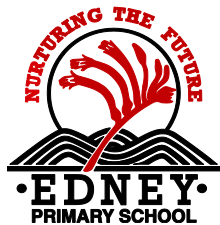


General Meeting Week 9, Term 2

Edney Primary School Library

Tuesday 20th June 2017

1.0 Welcome and apologies
<p>1.1 Opening and welcome – Deanna Hay and Michelle Hasselbacher welcomed as new members.</p> <p>1.2 Apologies / absentees Attending: Kate Malkiewicz, Lisa Withers, Aaron Chaplin, Gabby Friday, Charis Calleja, Adele McMenamin, Michelle Hasselbacher, Deanna Hay, Bonnie Kelly, Erica Moore, Linley Martin, Valda-anne Taipari. Apologies: Tambri Farrar, Rachele Cook, Steve Rapps, Jan Cresswell, Donna Schwinkowski, Shauna Reynolds, Lauren Irving. Absent: Tania de Luca, Vanessa Farber, Latoya RangataKatu. Meeting opened at 7:05pm</p>
<p>1.3 Confirmation of agenda – Canteen name discussion moved after motion. <i>Confirmed</i></p>
<p>1.4 Correspondence In & Out IN:</p> <ul style="list-style-type: none"> • SDERA (School Drug Education & Road Aware) brochure • PAYG Forms from ATO • 2 fundraising brochures for Father's Day • WACCSO membership forms & insurance form • WACCSO registration – Valda & Rachele Email confirmation of registration. <p>OUT:</p> <ul style="list-style-type: none"> • Change of registration form ATO <p>Motion: To accept correspondence in and out. Moved: Kate Malkiewicz 2nd: Leanne Wallace-Gibb. Carried.</p>
2.0 Disclosure of interests
<p>2.1 No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda. Quick explanation of what a potential conflict of interest may be. Please ask if you have any questions.</p>
3.0 Minutes of previous meeting
<p>3.1 Previous minutes accepted as true and correct, pending correction made in motion for canteen managers leave sentence. Moved: Susan Swaby 2nd: Erica Moore.</p> <p>3.2 Actions arising Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.</p> <ul style="list-style-type: none"> • Bike Safety – Adele McMenamin <ul style="list-style-type: none"> ○ Broad topic, hard to know what is wanted. Four programs, incursions, external venues, varying prices, in school, after school, some target year groups. Funding options, more information to come in. What does the school & P&C want? Please see attached summaries. ○ Operational matter the organisation, funding the P&C matter. Decide at next meeting on whether we fund this and pass details on to school to organise. • Fathering Project – Erica Moore <ul style="list-style-type: none"> ○ Fathering project at Maida Vale has been successful. Someone needed to drive it – a Dad! Notice put into the newsletter for this week for a volunteer to start the project up, or identify "The Champion Dad". <p>For further information see link; http://thefatheringproject.org/</p>
4.0 President's Report
Refer to attached report.
5.0 Principal's Report
<ul style="list-style-type: none"> • Congratulations on colour fun run – A parent after, "the most fun their child has had at school, ever" • Good fun and the money raised was convenient. Jovial spirit.



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- Student reports home next Tuesday. If you need to know how your child performed in relation to the others in the year level, send a request to Aaron (email) and he will send a report.
- No child will get a grade for music, not taught before. Mark for effort only and a general comment and will work to get everyone up to the standard. This semester at this stage. No point having a standard everyone fails or dropping the standard.
- Next term significant events;
- Fri 4th August Ed-Naidoc Day - first ever for Edney. Aboriginal education & culture.
- Fri 1st September Faction Carnival/Sports Day
- Tuesday 5th September School Photos (except Kindy red – Monday 11th September)
- Wednesday 6th September open night
- Friday 15th September Interschool sports.
- Wednesday 30th July
- Nature play yr3-6 closed after 3 weeks. Re opened term 3 and rostered class by class till its less popular
- Revegetate and conservation lessons. Trees planted (the donated trees by Edney families from the Kalamunda Shire free plants day)
- Board reviewed and changed dress code. School uniform hats compulsory for next year and compulsory to wear all year around “no school hat, no play’
- Interested parents join the school uniform advisory committee, decision will be principals ultimately. Next term. No vote on design. Just advisory committee
- All computers going because lease is up and new computers in holidays.
- Block 3 recarpeted if the department pays.
- Staff changes: Mrs Johnson retiring at the end of term. Mesothelioma for many years and has been brave and appears much better than she is. Her health determines the leaving date. Don’t want to overwhelm her, so please send in your note/card/thanks before. No big public event happening.
- Mrs Williams and Mrs Winter on leave in term 3. Matthew Outred is the teacher for room 1. Parents informed already.
- Mrs Phillips still on leave – music is continuing with Miss Reynolds.
- Library Officer/Aboriginal and Islander Education Officer/Computer Network Teacher – advertisement on www.jobswa.gov.au

6.0 School Board Report

Not much to report as Principal’s report covered everything.

New member Rachelle Cook – parent representative.

Code of conduct approved and P&C following suit.

Please come along and look at the roadmap to see what topics are covered. Talk to your members.

Next meeting is Tuesday 24th July – Professional development days discussed. Public are not able to comment, but can come and attend.

The board is very transparent. Please come and attend.

7.0 Treasurer’s Report

Figures for May/June , refer to reports– Questions: What approach to monitor canteen/time frame for monitoring the loss of the canteen. Loss of \$200 a week/\$8000 a year/roughly 1 day per week. So close 1 day per week, or P&C supports the service of 5 days of a canteen. Choice to be made in the future.

Budget will help – Treasurer is devising for the P&C. Please talk to Treasurer if you want clarification or have a question.

Report accepted as true and correct. Moved: Valda-anne Taipari 2nd: Kate Malkiewicz.

8.0 Canteen Report

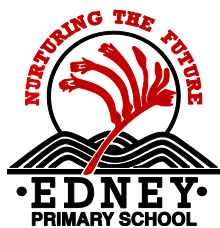
8.1 Refer to report.

Subway orders on the day the canteen is closed in Jan’s holiday period 0 Tuesday – 51 so far.

8.2 MOTION: To approve the Canteen Committee’s motion (carried 25/5/17 by majority-To dissolve/disband the canteen committee.)

To approve the disbanding/dissolution of the current canteen committee, leaving the P&C Executive committee, with P&C input, to make decisions and assist the Manager with running the canteen.

Moved: Erica Moore 2nd: Valda-anne Taipari. Carried unanimously.



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8.3 Change of canteen name discussions-

- Consider the work it takes for a fundraising event. A \$3000 top up for the canteen could be a Mother's Day/Father's Day.
- To cover the loss, think carefully. Goal is the canteen to sustain itself.
- A menu change, attract volunteers and retained, eftpos. The canteen is "not for loss".
- Argument that the Manager is a paid employee. Volunteers should be "icing on the cake" and not relied upon.
- The P&C subsidises the canteen rather than bails it out? Maybe don't rely on fundraising events to cover the gaps.
- Aim to make itself sustaining, or reach out to community and school to see what they think?
- Volunteer to run it one day a week/holidays.
- Consult with the school
- No decisions yet. Monitor and build up the business with eftpos and accounts.
- Name change of canteen. Competition. Facelift. No money at the moment but a thought for the future.
- Busy bee? Revamp outside? Bars taken off the front now the undercover area is fully lockable.
- Short term not feasible, but change long term goals such as the name change.
- "shopfront" & signs
- Plan to be made and brought together.
- Review figures at last meeting of term 3 (week 9). Results of eftpos and accounts can be reviewed.
- App information for next meeting (week 3, term 3).
- Please suggest your ideas! Menu ideas! A Perth canteen has become very successful by cooking meals and changing the menu, so it can be done.

9.0 Fundraising Report

9.1 Refer to report.

9.2 **MOTION:** Fundraising to have up to \$2000 to spend on gifts for the Father's Day stall.

Moved: Bonnie Kelly 2nd: Kate Malkiewicz. Carried.

9.3 Movie night made a profit of \$420.

9.4 "Dough-nations" at Baker's Delight – Valda to follow up what has happened with this rewards program where \$ come back to Edney for sales made when you say you want your points to go to Edney. Will be advertised in the newsletter. Super IGA also has points that go to Edney Primary School when you shop there. It equates to \$ back to Edney. Can also go into newsletter.
Muzz Buzz loyalty? Can we look into this again also? Lisa Withers will ask and bring back to next meeting.

10.0 Governance Report

10.1 **Presentation** – WACSSO mini movie "The P&C General Meeting Agenda"

[To view video, go to www.wacssso.wa.edu.au, go to the orange "online learning community" tab in the top right hand corner and sign up for a username and password. It will need to go for approval, but then you will have access to the site once you are approved.

Then you will be able to access this video and many more P&C resources.]

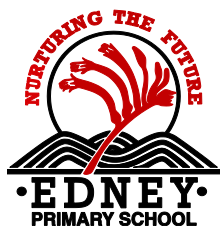
Powerpoint Presentation attached.

MOTION: To approve and endorse the Edney Primary School P&C Association Inc. Code of Conduct.

Moved: Susan Swaby 2nd: Valda-anne Taipari Carried.

Discussion;

- Document to be reviewed in 3 years' time.
- Constitution to follow also. Resolution policy the next step for Edney. Books from training night to be at each meeting "P&C copy"
- Some comments made after the motion – Important in and out of meetings. A guide for behaviour. Promotes the values of the P&C.
- Respect decisions made at P&C when it does not reflect your personal views, and members not to say anything that is defamatory and puts the reputation into disrepute.
- A sign on sheet at events to show that volunteers adhere to the code of conduct and are aware of it.
- We are here for the children.



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- “I disagree with the decision made by the P&C but respect the majority decision, but I was heard” as opposed to “I didn’t get my way, the P&C is useless, I have no confidence in them, I’m not doing anything...”
- More detail in board code of conduct but similar for P&C. The board structure is a little bit different.
- This code of conduct will be mentioned in the welcoming of each meeting, and that each member is to adhere to it.
- Members shouldn’t say anything that brings the body into disrepute.
- All arms of the P&C are the P&C!
- Respect and excellence
- Members can be heard without fear and in a positive and supportive environment.
- Members support and promote the P&C.
- Membership pack available at every meeting, and a set of minutes & laminated code of conduct.
- Minutes on the school website and link to agenda. Then interested people can email the P&C to request attachments/reports.
- Reports – Do you have questions? Anything to report? Will improve efficiency in meetings when reports are sent with agenda.

11.0 Fete Report

11.1 See report

Fete will be Sunday 28th October, 2018.

11.0 Safety House Report

11.1 Nothing to report since last meeting.

11.0 Scholastic Book Club Report

See report.

- Newsletter update was great to see and a good idea.
- If you order after the close date, the school still gets loyalty points, normally 20c out of the \$1 but only 10c out of the \$1 if after the Loop order date.

Motion: To accept and approve all reports. **Moved:** Kate Malkiewycz **2nd:** Valda-anne Taipari.

12.0 Other business

12.1

- Money left over for nature play - \$1200. No plans yet. Will be spent on more naturesscape things.
- Lowes – cheque coming soon for commission for sales. Discount day coming soon. Change in management.

13.0 Next meeting

Tuesday 1st August, 2017. Week 3, Term 3.

15.0 Meeting close – 8:49pm