



EDNEY PRIMARY SCHOOL BOARD

MINUTES OF SCHOOL BOARD MEETING

Meeting No. 3 / 2017
Edney Primary School Library
Tuesday 2nd May 2017

1.0	Welcome and apologies
	<p>Present: Aaron Chaplin, Kate Malkiewicz (Chair), Jodie Van Der Zwan, Maureen Wignell, Jill Durant, Karina Mallard, Lauren Irving, Susan Swaby, Stacey Brown, Steve Rapps, Erica Moore.</p> <p>Apologies: Tania de Luca, Phil Mutter, Tambri Farrar</p> <p>Observers – Charis Calleja, Stephen Price</p> <p>Meeting opened at 6.00pm Confirmation of Agenda</p>
2.0	Disclosure of interests
	No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.
3.0	Minutes of previous meeting
3.1	Previous Minutes accepted as true and correct. Moved- Lauren Irving 2 nd Steve Rapps
3.2	<u>Actions arising</u> No Actions arising.
4.0	Tailor School Board Terms of Reference
	<p>The Board was asked to consider and refine the Terms of Reference to ensure that it meets the needs of our school, children, parents and community.</p> <ul style="list-style-type: none"> • Aaron went through the items of the Terms of Reference. There are some things that we can't change as they are legislated. • There were a few questions around the Membership of the Board; (F) The P&C Association nomination will be withdrawn. (I) The local community member point will be adjusted. • We will withdraw the student membership (as this relates to High schools). • Cessation or termination of membership – suggestion that we add to “removal of a member” a condition that a breach the code of conduct will result in removal. • Aaron will send out the Terms of Reference with changes for the next meeting for endorsement.
5.0	Refine the School Board Code of Conduct
	<p>Aaron presented a draft Code of Conduct to the Board. Ideas from a previous Board meeting have been used together with the example code of conduct to develop a code of conduct specific to Edney PS.</p> <ul style="list-style-type: none"> • There was some discussion regarding attending meetings, and wording was adjusted. • Request to include school staff in the point - “Publicly supporting the School Principal, school staff and School Board Chair.” • Request to clarify wording around disproportionate time to certain issues. <p>Aaron will send out the Code of Conduct with changes for the next meeting for endorsement.</p>
6.0	Curriculum Focus - Mathematics
	Stacey presented the Mathematics teaching, learning and assessment processes used at Edney Primary School. She explained the curriculum documents and demonstrated the Origo Stepping Stones program that Edney PS uses. Mathematics resources that are used in classes were demonstrated to Board members.

7.0	Policy Review – Behaviour and Bullying policies.
	Discussion was postponed. Board members are asked to consider the policies before the next meeting and seek input from parents and staff. The inclusion of these items of the Agenda will be advertised to give all interested parents and community members the opportunity to attend the next Board Meeting.
8.0	Reports and operational matters
8.1	Finance – The Board was emailed the Comparative Budget. The school has been given some of the funding for the year. The Funding agreement for schools outlines who we get given the money for. The school is required to spend 96% of funds by the end of the year. Most of the funding goes toward staffing; the budget is tight so that we don't get enough to add to staff. Aaron explained how some of the targeted funds are used. In the future we will look at the funding agreement in more detail. Aaron moved that the Edney PS funding agreement is endorsed. Lauren 2 nd . All in Favour. Motion Carried
8.2	Staffing Report – No changes
8.3	Buildings and Grounds The second stage of Nature Play areas have been completed over the holidays and in Week One of Term 2. Busy Bee for the Naturescape area is on Sunday. Refurbishment of Block 1 will be finished on Thursday.
9.0	Other Business
	Board members will be required to have a Criminal History check. This will be added to the Code of Conduct.
10.0	Next meeting
	Tuesday 6 th June 2017
11.0	Roundtable Evaluation
	Karina reflected on the discussions about the Terms of Reference and Code of Conduct. Stacey's presentation was helpful to non-teaching staff and parents. Policies for Behaviour Management and Bullying are important.
12.0	Meeting close
	There being no further business, Kate thanked all members for attending and declared the meeting closed at 7.30pm