

## Edney Primary School Parents & Citizens Association Inc.

204 Newburn Road HIGH WYCOMBE WA

(08) 9454 8377

[edneyprimaryschoolpandc@hotmail.com](mailto:edneyprimaryschoolpandc@hotmail.com)

[www.edneyps.wa.edu.au](http://www.edneyps.wa.edu.au)



### General Meeting Week 3 , Term 1

Edney Primary School Library

Tuesday 13<sup>th</sup> February, 2018

#### 1.0 Welcome and apologies

##### 1.1 Opening and welcome – Meeting opened at 7:33pm

Welcome to members, old and new and president acknowledges that we abide by the Edney Primary School P&C Code of Conduct – copies on the table.

Welcome to country.

Quick introduction of each member and their history and involvement.

##### 1.2 Apologies / absentees: Tambri Farrar, Donna Schwinkowski, Susan Swaby, Shauna Reynolds, Jan Cresswell, Gabby Friday, Adele Miles, Tania De Luca, Linley Martin, Lisa Withers.

**Present:** Lauren Irving, David Balfe, Mike Feltham, Bonnie Kelly, Erica Moore, Leanne Wallace-Gibb, Charis Calleja, Michelle Hasselbacher, June Hallard, Vivian Chou, Valda Taipari, Aaron Chaplin, Rachelle Cook, Kate Malkiewicz, and Steve Rapps.

**Meeting opened at 7:00pm**

##### 1.3 Confirmation of agenda – no changes. Adding Midland Gate “More for our School” to general business.

##### 1.4 Correspondence In & Out

IN:

- Bendigo Bank Statement Eftpos
- Fun run fundraising information

OUT:

- Nil
- 3 invoices for sponsorship for the Fair

**Motion:** To accept correspondence in and out.

**Moved:** Valda Taipari 2<sup>nd</sup>: Rachelle Cook – Carried.

#### 2.0 Disclosure of interests

##### 2.1 No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

#### 3.0 Minutes of previous meeting

##### 3.1 Previous minutes accepted as true and correct.

**Moved:** Rachelle Cook 2<sup>nd</sup>: Steve Rapps. Carried.

Executive minutes: Requires correction (addition of the freezer model)

**Motion:** To purchase the Haier HCF524 519L chest freezer from Retravision at \$805.00 as soon as possible.

**Moved:** Kate Malkiewicz 2<sup>nd</sup>: Rachelle Cook – Carried by majority, unanimously.

General P&C Ratified motion: **Moved:** Rachelle Cook 2<sup>nd</sup>: Leanne Wallace Gibb. Carried by Majority.

**Motion:** Purchase 20 flexible tubs to replace old and broken baskets for delivering lunches.

**Moved:** Rachelle Cook 2<sup>nd</sup>: Kate Malkiewicz – Carried by majority, unanimously.

General P&C Ratified motion: **Moved:** Rachelle Cook 2<sup>nd</sup>: Steve Rapps. Carried by Majority.

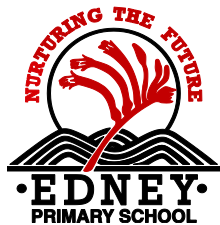
##### 3.2 Actions arising

Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.

- **Fathering Project:**

Matthew Cadd working, unable to attend. Tabled to next meeting. Not for Mum’s. Still looking at how to run this.

- **Carpark:**



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- Increase in kindy students and issues with parking at Edney. Steve had an idea for a small car park in front of the EC block. Karina Mallard our Corporate Services Manager looking into an EC kiss and ride area. Quotations were in excess of \$150, 000. Still looking at avenues to get a better carpark. Lots of money and surveys. Not as simple as it looks.
- Small carpark may be feasible. Basketball court conversion not feasible at this stage.
- Karina & Steve will meet with the City of Kalamunda Mayor & Engineer soon. At a standstill with the project at this stage.
- Resolution: Subcommittee for traffic management will be investigated at the next P&C meeting. Further updates will be reported when they happen.

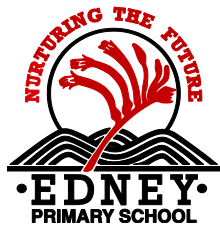
### 4.0 President's Report

See annual report for summary.

Valda welcomed new members also.

### 5.0 Principal's Report

- Thanks for the hard work of past members, and welcome to new members.
- Aaron's 4<sup>th</sup> year at Edney. In the beginning he asked the staff, if he had a magic wand, what would they fix? From this list, in the 4 years, all of the things have been ticked off. A new list was made this year. It was with all the help of everyone around him, making him look good!
- The P&C and community have helped with resources, improved furniture, air-conditioning in the undercover area.
- 440 students enrolled in 2018. Not that many since 2014 when we had year 7's.
- 17 rooms, 19 classes with kindergarten.
- Year 1, 2 and 5 full. Local intake area only. Single year levels with the exception of a pre-primary/year 1 split. Confident with the teaching expertise in this class.
- Staff changes: Mrs Durant retired after 16 years at Edney and 45 years in education. She didn't want to overshadow anything with her retirement and was very private about it. Mrs West is taking over her role in term 1.
- This year there is an overarching theme of "empowerment" for the school. Taking responsibility for what goes on, from the staff to the students.
- For example, notes will be sent out by teachers. This will allow autonomy, not anarchy running in classes. Mr Chaplin not the controller, but everyone at Edney acting in the Edney Way.
- Mr Chaplin will be pushing things back to people to do their job. Giving responsibility and authority where it counts. Building capacity by helping people to become more responsible.
- Student centred funding doesn't come until the end of the term. The year starts lean, but the money will come end of March/early April.
- Annual voluntary contribution for each child of \$60 – 60% of our students have paid the fee. The cost of 1 day of child care per week, this is per year! It is incredible value. Payment plans are available.
- Art has been introduced to year 5 & 6, music years 1-6, Italian year 3-6. The Workforce Plan is from pre-primary to year 6.
- The chairs have been replaced in years 1 to 6 now. All students will be sitting on them at assembly from this week.
- Parent information afternoons will not be happening this year. Hopefully not too many are inconvenienced. Kindy and pre-primary will still hold meetings.
- The school board are the peak advisory body of the school, concerned with policy and direction. P&C are the fundraising body.
  - 6 staff members, 7 parents, 2 community members.
  - 7 parent reps, 3 terms expire March and can renominate, but consider nominating for the vacancies if you are interested.
  - Anyone is welcome to attend meetings as an observer. Minutes and details are on the school website.
- Graduation committee will be run through the school. Sausage sizzle raised a record amount at Bunnings of \$2700. Run by the school, but parents doing the work.



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- 90 shirts ordered for leavers. As the school is running the process, we can extend credit for the goods and get the project off and running quicker, so the students receive their shirts earlier.
- The school staff voted to endorse the fair for 4 hours on Sunday 28<sup>th</sup> October.

### 6.0 School Board Report

- Vacancies for parent representatives. Please consider nominating by emailing Aaron with your interest.
- Anyone is welcome to attend as an observer, and all minutes are available on the website.

### 7.0 Treasurer's Report

- Freezer purchased for canteen due to the external chest freezer failure. Stock lost, but insurance has covered the loss. The internal freezer was also "fritzy" and needed a service call out.
- Expenses have outweighed income in the canteen.
- Commission changes for school banking. Commonwealth are rewarding regular savings. \$5 contribution for kids that make 10 deposits. Further details available on request.
- Rachelle is looking for a "Treasurers Apprentice" to train to take over the role.
- Correction noted on report date (2018 not 2017)

### 8.0 Canteen Report

Nothing to add

### 9.0 Fundraising report

- Nominations for fundraising committee open. The P&C is the fundraising committee, can still go ahead. Volunteers are retiring.

**Motion:** *To approve the expenditure of up \$2,000 for the Mother's Day Stall, should it be required.*

**Moved:** Rachelle Cook 2<sup>nd</sup>: Lauren Irving. Carried unanimously.

- No fundraising committee at this stage. Can we organise a meeting for any interested people to come, a casual meeting? If there is no committee, there won't be free hats, a stall etc.
- Many Mums want to help out on the day. More volunteers on the day. Need to get some people to step up.
- Note - Rachelle will draft up a note.
- When: by Monday. Who would like to run the Mother's Day Stall??? Less fundraising because it's a fair year.

### 10.0 Fair Report

- Sponsorship came in. We have 5 sponsors with a total of \$4,750
- Main sponsor spot still available. 5 teirs and one that is whatever price you want to donate.
- Entertainment is being secured.
- Internal stalls will be under the schools guidance. External stall packets being drafted up soon. Online format.
- Fair meetings weekly

### 11.0 Safety House Report

- No report

### 12.0 Scholastic Book Club Report

- No report

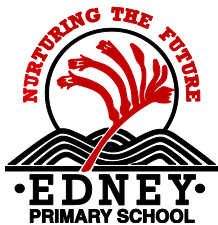
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### 13.0 Governance Report

- No report

### 14.0 Other business

- **Midland Gate More for our school program.**
- One week to go.
- Package to Lauren. Centre wants to know # of students = 440. Entry Box at the school. Where – Library.
- Monday 19<sup>th</sup> Feb okay to drop off the materials to the library.



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- Information pack available to anyone who wants it. 8 local schools. Details in newsletter.
- See Lauren for further information.
- Each \$ spent the school receives a point and there will be a leader board at the shops. Not at the banks and health services. Can place their receipts at the information desk or at Italk travel.
- School will be given envelopes, Promotional material etc. to be used on the website and we are encouraged to do it on the Parent's Facebook page.

### School Request for Budget top ups:

- **Motion:** *The P&C to approve the funding of \$4,200 to contribute to the school in lieu of requests throughout the year for;*

\$100 for the teachers to support the supplies, stationary

\$100 classes for excursions

\$100 allowance for specialist teachers for supplies

\$200 for the breakfast club

Which totals \$4,200.

**Moved:** Kate Malkiewicz 2<sup>nd</sup>: Mike Feltham. **Carried unanimously.**

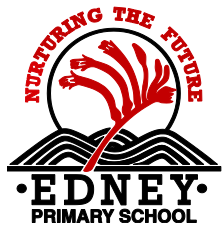
### 14.0 Round Table Evaluation

Due to time, there was no evaluation.

### 15.0 Next meeting

**Tuesday 27<sup>th</sup> March, 2017. Week 9, Term 4.**

### 16.0 Meeting closed – 9:00 pm



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