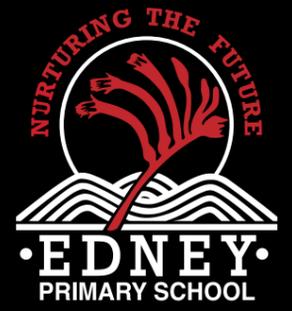


# EDNEY PRIMARY SCHOOL BOARD STRATEGIC PLAN

delivering EDNEY 2020



We are **building** a strong community

We are **EDNEY**

## Vision

Our vision is clear, concise and simple:

*Supporting Excellence*

## Mission

To provide excellent governance in partnership with the staff and leadership of Edney Primary School to ensure that students achieve the best possible outcomes.

## Values

The Edney Primary School Board mirrors the school values, as well as adding additional values relevant to our operations:

- Respect
- Excellence
- Integrity
- Responsibility

# EDNEY PRIMARY

# SCHOOL BOARD

## From the Chair

The Edney Primary School Board stands as the peak advisory and decision making body in the school, ensuring that the voices of all in our school community are heard and considered and that in all instances, the best interests of the students prevail.

We are a group of volunteers who meet formally twice per term to monitor the performance of the school, ensure that there is a match between the schools vision, strategies and targets, and promote the vision and achievement of the school and all within our community.

The vision of the Board is supporting excellence. In this way, we reinforce the Edney Way of Respect and Excellence, and ensure that the activities of the Board are focussed at all times on the value that we can add to the school through our expertise and representation of the views of parents, staff and the school community.

All meetings of the School Board are open to the public, and we encourage you to come along and observe a meeting.

Further details, including our Terms of Reference, Code of Conduct and Minutes of all meetings are available from the school website at [www.edneyps.wa.edu.au](http://www.edneyps.wa.edu.au).

With respect and excellence



KATE MALKIEWYCZ  
SCHOOL BOARD CHAIR



## Who we are

The Edney Primary School Board is a dynamic group of 15 representatives who lead the governance of the school.

Comprised of the Principal, seven parent representatives, five staff representatives and two community representatives, the Board seeks to ensure that the views of all segments of the Edney community are considered in shaping our direction.

With parents and community members holding the voting majority, the voice of the community we serve is privileged in the operations of Edney Primary School.

Members of the Board are elected by the constituents they serve and require no special qualification to join, just an interest in representing those in their membership category. While no qualifications are necessary, we find that each Board member brings with them a wealth of expertise, insight and perspective which serves to enrich our school.

# What we do

Through effective governance and advice, the Edney Primary School Board ensures that:

- school resources, including money and time, are used efficiently
- rules and policies that are relevant to the context and situation of Edney Primary School are created and enforced
- the school has mutually agreed priorities that are about achieving great outcomes for students, and steps are taken to bring these about; and
- relationships with external parties, such as local businesses and organisations, are shaped to best effect.

*Ultimately, through good school governance, the Board makes sure that the school is delivering positive outcomes for students.*



# How we do it

## RESPECT

**CAPABILITY**  
Culture and values  
Stakeholder engagement

## SYSTEMS AND PROCESSES

Elections  
Inductions

**BEHAVIOURS**  
Culture and values  
Stakeholder engagement

## EXCELLENCE

**CAPABILITY**  
Role clarity  
Decision Making

## SYSTEMS AND PROCESSES

Terms of reference  
Meeting agendas and minutes  
Decision making

**BEHAVIOURS**  
Robust discussions at the board that test and challenge decisions

## INTEGRITY

**CAPABILITY**  
Board conduct and ethical integrity  
Managing governance breaches

## SYSTEMS AND PROCESSES

Code of conduct  
Policies on conflict of interest

**BEHAVIOURS**  
Trusting and respectful relationships that enable robust discussions

## RESPONSIBILITY

**CAPABILITY**  
Internal and external

## SYSTEMS AND PROCESSES

Performance reports  
Board reports  
Annual report

**BEHAVIOURS**  
Setting measures and targets  
Performance monitoring

*“We behave ethically, responsibly, and at all times with Respect and Excellence”*



The Edney Primary School Board are committed to supporting the staff, students and our community in achieving the targets of Edney 2020.

## Excellence in Teaching and Learning

### The Edney Primary School Board will:

- Promote and support the expertise of the staff of Edney Primary School in the community
- Support the school learning programs within the community
- Share the knowledge and insights gained through school Board meetings into the curriculum and programs at Edney Primary School with members of the school community
- Develop an understanding of the priorities of the Department of Education and Edney Primary School
- Become involved with and informed of curriculum developments, initiatives and the programs in place at the school
- Further develop skills in data analysis, reading of financial and other reports and applying a systematic approach to decision making
- Commit to ongoing personal and Board development through professional reading, discussion and learning and following up on set tasks
- Develop and endorse policy documents and approaches that support high quality teaching and learning
- Establish an acknowledgement program to celebrate excellence in teaching and learning at Edney Primary School
- Monitor school and student achievement data to determine success of school strategies and where adjustments are necessary to school plans and targets
- Ensure that the school finances and resources are aligned with the priorities of the school business plan and initiatives
- Monitor school workforce planning and progress to ensure that programs and initiatives are appropriately staffed and targets are achieved.

# GOVERNANCE

To ensure a high level of governance, the Edney Primary School Board:

- Complies with all relevant legislation;
- Has clearly defined roles and responsibilities set out in our Terms of Reference;
- Are actively involved in school planning and approvals;
- Monitors achievement against the school plan;
- Endorses financial arrangements necessary to fund planning objectives, priorities and directions;
- Understands school budgets and endorses these with confidence;
- Are actively involved with annual reporting processes;
- Monitors progress made against school priorities, targets and specific outcomes attached to funding for targeted initiatives, and State and nationally agreed priorities;
- Prepares an annual report on Board activities which is distributed publicly; and
- Promotes the school in the community.

## SUPPORTING

# EXCELLENCE

## Leading Innovation and Sustainability

The Edney Primary School Board will:

- Develop understanding of current research into the effectiveness of digital devices and their use within the school curriculum
- Consider recommendations from the school as to appropriate devices for use in classrooms
- Develop and support policy approaches to innovation and sustainability that are aligned with the Edney 2020 plan
- Champion professional learning for staff as a key enabler for curriculum improvement
- Promote the use of school programs at home to reinforce school learning where appropriate
- Become familiar with and use Connect and other digital means and platforms for communication of Board business
- Understand and investigate the social, environmental and financial footprint of Edney Primary School

- Identify opportunities for the school to partner with the community in reducing our environmental impact
- Support initiatives that seek to reduce the schools' negative impact on the environment.



## An effective board

A comprehensive research review conducted by Curtin University into the characteristics of highly effective school boards (2015) identified that the Board should have:

- a clear understanding of their role;
  - a mindset of responsibility and collective accountability;
  - governance skills appropriate to their school's needs;
  - access to good performance information that enables them to set targets and monitor performance; and
  - processes to actively manage their composition.
- Of these factors, having a mindset of responsibility and collective accountability and the level of governance skills are critical factors that jointly lay the foundations for board performance.

Edney Primary School's Board by this measure is a highly effective school board. It is our aim to maintain this effectiveness.



## Alignment

The Edney Primary School Board has the dual role of aligning with school needs, as well as taking the lead where necessary.

The development of the Board's Strategic Plan is an example of this dual role, seeking to both align to the priorities of Edney 2020, to build the capacity and skills of the Board, as well as in the Board taking a lead in shaping the delivery of some of the key initiatives and ambitious targets of the Edney 2020 plan.

This is an example of the close and critical relationship between the Board and School, ensuring that all efforts are focussed on a key outcome, that is, for improved student outcomes.

**OUR SCHOOL**

**OUR BOARD**

**OUR RESULTS**

# Nurturing the Future

The Edney Primary School Board will:

- Investigate opportunities to expand the student voice in the school and in the work of the Board
- Encourage and support increased involvement of parents and community members in direct support of teaching and learning programs
- Champion volunteering in the school and investigate opportunities and initiatives to increase the number of adults available to listen to children reading on a daily basis
- Promote the school in the community
- Support initiatives and links with Early Childhood services and providers
- Research and develop understandings of links between early childhood development and later success
- Monitor community-wide and population data to identify trends and suggest areas of focus that the school may need to consider in long-term planning
- Support the balanced curriculum approach at Edney, privileging teacher professional judgement in determining explicit and play-based instruction
- Identify and consider further opportunities for the expansion of play opportunities to all students in the school
- Promote the importance of total health and wellbeing for all in our school community and support

programs that seek to improve outcomes for students, staff and the community

- Develop awareness of the health and wellbeing of the School Board and implement initiatives to ensure that the Board continues to be characterised by productive, healthy and harmonious relationships
- Understand, monitor and give guidance on the schools behaviour, anti-bullying and health and wellbeing plans and approaches
- At all times embody and promote in the school and wider community The Edney Way - Respect and Excellence.



# Building a Strong Community

The Edney Primary School Board will:

- Ensure that the Board is functional, representative, fair and open
- Develop comprehensive induction processes for new members
- Commit to ongoing personal and Board development and learning to understand the functions of the Board and the operations of Edney Primary School
- Develop succession planning and strategies to foster and promote new members and ensure that no vacancy is left unfilled
- Identify communication channels, platforms and initiatives to maintain a high level of communication between the school and community
- Give input into the public relations and marketing strategy of the school
- Promote the school, its staff and students in the community, maintaining a positive reputation

and ensuring that any feedback is brought to the attention of the school for remedy

- Direct parent enquiries to the school as appropriate
- Identify causes and initiatives which align with the school values, programs and purpose to broaden our engagement with the local and global community

- Become familiar with the plans, objectives and initiatives of the Darling Range Learning Community of schools and how these benefit and support Edney Primary School students and staff
- Identify opportunities for increased parent engagement in the educational programs of the school including areas where the school can work in partnership to give information to develop parent capacity and expertise
- Promote attendance and engagement at school events in



the community.

- Where possible, attend official school events and identify as a School Board member
- Support and develop our Annual “Edney Day” celebrations
- Develop and advise on the community use of school facilities policy to expand the services and partnerships in place on the school site.

## Our Performance

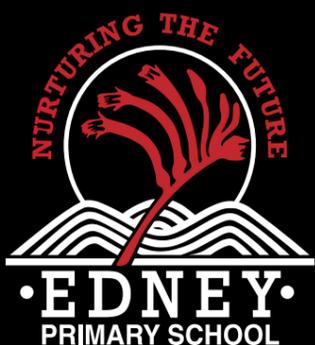
The Board’s role through our Strategic Plan is to support the school, monitor progress and challenge the Principal’s thinking in ensuring that Edney delivers the best for its students.

While the Principal and school are ultimately accountable for the results achieved with the resources provided by the Department of Education, it is the strength of the partnership and relationship between the Board, School and Community that will see Edney Primary School achieve the targets in Edney 2020.

The Board’s commitment is to our Strategic Plan, Our Vision, Mission and Values in supporting excellence at Edney. We will monitor and report on our progress through:

- Regular reports and reflections at Board meetings;
- Both the School and School Board Annual Reports which are publicly available;
- Our Annual Road Map to track our progress and plan future areas of need and development; and
- The Department of Education review process as part of the Independent Public Schools initiative.

We are  
**EDNEY'S**  
**BOARD**  
SUPPORTING EXCELLENCE



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