

EDNEY PRIMARY SCHOOL BOARD

Supporting Excellence

204 Newburn Road HIGH WYCOMBE WA

(08) 9454 8377

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MINUTES OF SCHOOL BOARD MEETING

Meeting No. 6/2018 - Tuesday 30th October 2018

1.0 Welcome and Apologies

Present: Aaron Chaplin, Kate Malkiewicz (Chair), Jodie Van Der Zwan, Shauna Reynolds, Lana Wallace, Stephen Price, Susan Swaby, Shane Rumball, Kathleen Whisson, Lauren Irving, Lesley West

Apologies: Steve Rapps, Stacey Brown, Sarah Douglas, Karina Mallard

Meeting opened at 6.03pm

Confirmation of Agenda

Tabling and reminder of Meeting norms

2.0 Disclosure of interests

No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

3.0 Minutes of Previous Meeting

3.1 Previous Minutes accepted as true and correct.

Moved – Lana Wallace, 2nd Shane Rumball

3.2 Actions arising

No actions arising

4.0 Approval of Draft 2019 Budget and Staffing plan

- Aaron presented the draft budget. Most of the funding goes toward the staffing allocation. What is left over is transferred into the cash budget. Following the staffing processes, we have 95% staff are permanent to our school.
- Cash Budget - \$220000 in cash and we are budgeting for 60% of the voluntary contributions to be paid. We have a sum of money that we are carrying forward.
- Aaron briefly looked at the cost centres. Advertising/promotion budget pays for itself if it brings in one extra student.
- There are three new Eboards for Music, science and the new kindergarten and the new Kindergarten room was refitted with lino which the school paid for.
- The school has had to buy a new server due to the old server being outdated.
- There was a query about gardening – we only spend \$1000 on gardening supplies – this doesn't include water and the gardeners wages.
- Almost half of the budget goes on utilities.
- Photocopying costs are increasing.
- After all of the cost centres have been given their funding, we will be left with 8% of funding. Discussion about when cost centres over spend.

Aaron moved a motion that the Edney PS budget and staffing plan for 2019 is endorsed.

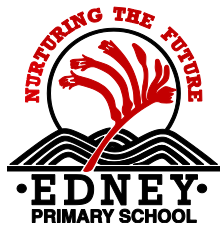
Second Kate. All in favour.

Motion Carried

5.0 Approval of School Fees and Charges

- Kindergarten Fees and charges were presented.

Aaron moved a motion that we set the Kindergarten Voluntary Contributions for 2019 at \$60 per



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child.

Lauren second. All in Favour.

Motion Carried

Aaron moved a motion that we approve the level of charges for Kindergarten 2019

Kate second. All in Favour.

Motion Carried

- Fees and Charges for classes P- 6 were presented to the Board.
- Question about Year 6 excursion and dinner, Aaron explained how the fundraising and costs are put toward the celebrations

Aaron moved a motion that we set the Voluntary contributions for PP – Yr 6 at \$60 per child.

Shauna second. All in Favour.

Motion Carried

Aaron moved a motion that we approve the level of charges for PP – Yr 6 as proposed, with the addition of PEAC and IMSS charges.

Shauna second. All in Favour.

Motion Carried

6.0

Approval of Personal Items Lists 2019

- Aaron presented the Personal items lists for Kindergarten to Year 6

Aaron moved a motion that the personal items lists for 2019 are approved.

Lauren second. All in Favour.

Motion Carried.

7.0

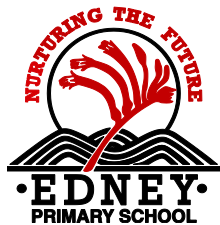
Survey of the School Community

- Discussion about the surveys. Question regarding whether the students are going to be completing the survey at school – they will be doing this at school.
- We are interested in gathering data for a large number of students so we plan to get the Year 4 – 6 students to complete the survey. We are particularly interested in finding out about the students' mental health and wellbeing.
- Parents have similar questions with the wellbeing questions, being asked about their children.
- Staff will also be surveyed about students' wellbeing and will be surveyed separately about their own wellbeing.
- The surveys will be launched on Thursday. There will be iPads set up and we are hoping that board members use the iPads to help get parents to complete the survey
- Survey closes on 15th November.

Kate moved the motion to approve the survey of the school community for 2018.

Lana second. All in Favour.

Motion Carried



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8.0	Analysis of NAPLAN data
	<ul style="list-style-type: none">• Board members reviewed the data and analysed the data. Members broke into two groups – Year 3 and Year 5.• Groups answered the questions - What do we see in the data? Why are we seeing what we see? What if anything should we be doing?• A short reflection of data was carried out.• We will be reviewing the data further next meeting.
9.0	School Board Awards Nominations
	Reminder to encourage people to nominate staff and community members for the awards. Next meeting the board will vote for term 4 winners as well as the overall winners.
10.0	Reports and operational matters
10.1	Finance Report – emailed to Board Members. No questions.
10.2	Staffing Report – nothing to report.
10.3	Buildings and Grounds – nothing to report.
11.0	Other Business
	<ul style="list-style-type: none">• Lesley wanted to thank the Board for allowing Teacher Benjamin to come to our school. He has loved his time at our school and is planning to return next year. Because of swimming lessons, some classes had more contact than others. Staff have given some supplies for him to take back to Kenya. He is coming to the school for a thank you morning tea.• Aaron – <i>moved a motion to send congratulations to the P&C for the fair and the amazing amount of money raised, but also the community sense of pride and the opportunity to showcase the school.</i> Kate second. All in favour.
12.0	Next Meeting
	Week 8 Term 4 - Tuesday 27 th November 2018 6pm
13.0	Roundtable Evaluation
	Lauren – reviewed the meeting – approving the budget and staffing plan and fees and charges. Analysis of the NAPLAN data was interesting and informative. School Board nominations and decision to nominate the P&C Fair Committee.
14.0	Meeting Close
	There being no further business, Kate thanked all members for attending and declared the meeting closed at 7.29pm