

Edney Primary School Parents & Citizens Association Inc.
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General Meeting Week 9, Term 4
Edney Primary School Staffroom
Tuesday 4th December, 2018

Welcome and apologies

Opening and welcome – Meeting opened at 7:00pm with Valda Taipari in the chair

Welcome to members and Vice President acknowledges that we abide by the Edney Primary School P&C Code of Conduct – copies on the table.
Welcome to country.

Apologies / absentees: Kate Malkiewicz (Executive Committee), Mike Feltham, June Hallard and Erica Moore

Present: Valda Taipari (President/Executive Committee), Susan Swaby (Vice President/Executive Committee), David Balfe (Secretary/Executive Committee), Rachelle Cook (Treasurer/Executive Committee), Lauren Irving (Executive Committee), Steve Rapps (Executive Committee), Bonnie Kelly (Executive Committee), Aaron Chaplin (Principal), Kate Lynch (Deputy Principal), Naomi Johns, Charis Calleja, Michelle Hasselbacher, Steve Ansell and Jan Cresswell

Confirmation of agenda – no changes.

Correspondence In & Out

IN:

- Emails from School Fundraising Enquiries 7.11 and 12.11.2018
- Email from Charities and Associations 22.11.2018

OUT:

- Reply to School Fundraising Enquiries 12.11.2018

Motion: To accept correspondence in and out.

Moved: Susan Swaby **2nd:** Rachelle Cook – Carried.

Disclosure of interests

- No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

Minutes of previous meeting

Previous minutes accepted as true and correct.

Moved: Valda Taipari **2nd:** Lauren Irving. Carried.

Actions arising

Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.

- **Proceeds of Father's Day event:** Valda has a report to be emailed to P&C members. ****ACTION****
Valda to email report.

President's Report

- Valda Taipari thanked all the P&C members for their participation throughout the year.
- She spoke of the success of this year and all the events that have been organised.
- Valda finished by thanking Susan Swaby and Aaron Chaplin for all their support throughout the year and particularly thanked Rachelle Cook for all her service to the P&C over the last few years.

Principal's Report

- Aaron Chaplin started his report by thanking the P&C Executive, Committee, members and volunteers for making this a very memorable school year, with support of \$20,000, hundreds of hours and lots of smiles, all for the benefit of the children and capped off by a wonderful Magical Kingdom Fair.
- Aaron indicated that a record number of responses have been received for the Survey of the School Community with improvements, if any, coming in 2019.
- He thanked the P&C, and in particular Tambri Farrar and Kate Malkiewicz for the Staff Appreciation Day.
- Aaron finished by going through End of Year Process and updates including class placements, number of students for next year, specialist teaching programme's in Science and Music/Physical Education, a grant to replace Year 3/4 play equipment, student reports and the Christmas Assembly.
- Charis Calleja asked if money was allocated for Year 5/6 playground and Aaron indicated that money had run out on last playground most in need.

- Valda asked if Staff Appreciation Day would continue to be after school. Probably best this way.

School Board Report

- Last meeting held Tuesday 27th November. Biggest item on the agenda was School Community Survey.
- Board Awards to be presented next Thursday.
- Valda queried if a Boys' Club was an option as there is now a Girls' Club. Aaron indicated that there were plans in place for one.

Treasurer's Report

- Report emailed out with nothing to add.
- There was a discussion about Entertainment Books and whether they were successful. Rachelle indicated they were "money for nothing".
- Valda spoke about the "chocolate box" and expenditure of monies raised. Discussion ensued re: pros and cons and a cap on expenditure. Aaron pointed out that the P&C can't, and isn't, spending its own funds on gifts for anybody. After some discussion Valda moved a motion for the chocolate fundraising to be used by the P&C for cards etc. to be capped at \$100, seconded by Rachelle
CARRIED UNANIMOUSLY

Canteen Report

- Emailed out and nothing to add.
- Streets freezer has been removed, CountRight tray is in use at canteen and new fire blankets have been installed on hotplates.
- POS figures, target hit on 16.11. Susan indicated that leftovers from Fair are being used so unable to get an accurate picture of figures. Jan Cresswell offered a reminder that the first two weeks of term had swimming lessons, plus the School Fair and now Christmas Specials and Class Parties which all affect figures.

REVIEW OF FAST EDNEY'S OPERATIONS

- Following the decision by last years P&C to close Fast Edney's canteen for one day a week, it was accepted that a review of operations and decision on future opening hours were needed at this particular meeting. Following a robust conversation where differing opinions were expressed about the level of activity in the canteen, the reduced prices from suppliers and the desire to see the canteen thrive Valda moved a motion that the canteen remain open for 4 days per week to be reviewed at the end of Semester One, seconded by Bonnie CARRIED BY MAJORITY VOTE

Fundraising report

- Emailed out report on All Things Vintage Car Boot Sale.

Fair Report

- No report available. Figures raised from School Fair were \$26,440.90.
- Valda indicated that Bonnie Kelly and Shelley Wakeham had both emailed out reports. The Fair was a great day overall. She offered her thanks to all those who helped organise the day and helped make it a huge success. She indicated she had seen parents from other schools attending the day and Steve Rapps offered his thanks to the organising committee for a great day.

Safety House Report

- Emailed out and nothing to add. Naomi offered to apply for a Safety House sticker.

Scholastic Book Club Report

- Nothing to report. Nothing to add.

Valda moved all reports to be received, seconded by Lauren, carried unanimously

Governance Report

Other business

- Lauren asked Valda to introduce Tanya. Valda informed those present that Tanya was interested in applying for the role of Treasurer on next years' P&C. There was a round table intro to Tanya.

Round Table Evaluation

- **There was no round table evaluation at this evening's meeting.**

Next meeting

Tuesday 19th February, 2019. Week 3, Term 1, following AGM

Meeting closed – 8:50pm