

## EDNEY PRIMARY SCHOOL BOARD

**Supporting Excellence**

204 Newburn Road HIGH WYCOMBE WA

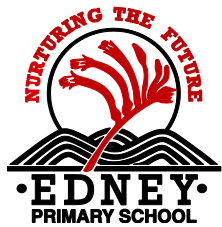
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MINUTES OF SCHOOL BOARD MEETING	
Meeting No. 1/2019 - Tuesday 19 <sup>th</sup> February 2019	
<b>1.0</b>	<b>Welcome and Apologies</b>
	<p><b>Present:</b> Aaron Chaplin, Kate Malkiewicz (Chair), Jodie Van Der Zwan, Shauna Reynolds, Lana Wallace, Stephen Price, Shane Rumball, Lauren Irving, Lesley West, Stacey Brown, Sarah Douglas, Kathleen Whisson, Colby Poyner</p> <p><b>Visitor:</b> Adeline Calcott, representing Forrestfield and High Wycombe Community Bank Branches</p> <p><b>Apologies:</b> Steve Rapps</p> <p>Meeting opened at 6.00pm Confirmation of Agenda</p>
<b>2.0</b>	<b>Disclosure of interests</b>
	No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.
<b>3.0</b>	<b>Minutes of Previous Meeting</b>
3.1	Previous Minutes accepted as true and correct. Moved – Lauren Irving, 2 <sup>nd</sup> Shauna Reynolds
3.2	<u>Actions arising</u> Aaron and Kate have put together a draft Road map for the year. This will be discussed later.
<b>4.0</b>	<b>Operational Matters</b>
	<ul style="list-style-type: none"> <li>Kate welcomed new member, Colby Poyner. We would like to acknowledge past members, Karina Surmon who has taken another position at Southern River College; and Susan Swaby.</li> <li>Election – Aaron Chaplin would like to open up for any nominations for Chair of the Board. Kate was re-elected unopposed.</li> <li>There are two Members whose terms are expiring soon – Lauren Irving on March 1<sup>st</sup> and Steve Rapps May 30<sup>th</sup>. These positions will be declared open for nominations. Members may renominate.</li> <li>We can also include a community member that can be approached and doesn't need to be elected. They can be appointed for a term that we deem appropriate. If a suitably qualified person who would add value to the governance of the school is known to any Board Member, please encourage them to contact the School Board Chair or Principal.</li> <li>Code of conduct – Board members were reminded that the code guides our conduct in meetings and as representatives of the school. Aaron read out the Code of Conduct and explained to members each of the code of conduct points. It is a condition of accepting a position on the board that we accept the Code of Conduct.</li> <li>We table our norms at every meeting. Aaron reminded everyone of the norms, and a copy is always provided at the meeting.</li> </ul>
<b>5.0</b>	<b>Bendigo Community Bank Presentation</b>
	Adeline from the Forrestfield and High Wycombe Community Bank attended to speak about Edney's expression of interest in the grant for Robotics program. The bank invests a lot back into the community. There were a number of schools who expressed interest in the grant. Adeline is



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meeting with schools so that they know what the program is about, the objectives and outcomes before the decisions are made. Adeline provided members with some information about the STEM robotics programs. The program aims to provide local students and teachers to access to increased engagement and participation with STEM education.

Previously Bendigo Bank has provided \$50 000 of grants to Edney PS for portable devices and they have also sponsored our School Fair and also our Darling Range Learning Community Expo in 2017. The robotics grant program has partnered with Curtin University's STEM engagement team for a robotics challenge. The competition is the "First LEGO league" and more information can be found on the website. Teams compete based on a theme which changes each year.

The bank is looking to create partnerships with schools with this program. To qualify for the \$5000 grant there are some conditions. The program will select five schools in the local area to go towards their STEM program. Each school that receives a grant will need to enter a team into the LEGO league competition. The bank will provide the "Lego Mindstorm" Robotics Kit. Adeline explained that she understands that schools have specific directions and areas that they are interested in and there is a lot for schools to cover and be involved in and it may not be for every school. Adeline explained that there are some requirements outlined by the bank. She went through these requirements.

Adeline is speaking to all the schools who have expressed interest and encourages school communities to discuss this opportunity. The program would be aimed at Year 5 and 6 students and could be run as an after school activity. If the school decides that we still want to be involved, then we can contact the Bank to let them know. By the end of the term the Bank will have selected the five schools. The grant will be awarded at the beginning of term two and the robotics kits and then the school needs to register for the Lego League competition which opens at the beginning of May. August is when the game kit is released and Early November is when they run the qualifying rounds. The five schools can run their own qualifying round or open up to other schools as well. Adeline is looking into a venue for qualifying rounds. Finals are run at Curtin University and then there is the opportunity to attend a competition at National Level. The school will receive the robots with time for students to learn and use the robots with plenty of time before the competition. If there are any other questions Aaron has Adeline's contact details. Adeline left the meeting. The information outlining the details of the program will be attached to the minutes.

Aaron explained the process to apply for the grant that was due in at the end of Term 4 last year. Aaron believes that we do have the staff that have the interest and ability to use the robotics kits and run the program. It could be in school or after school. At this stage, Aaron is not sure how we would run it.

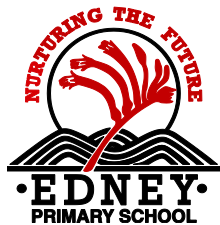
Aaron moved a motion - *That we officially support the Edney PS Expression of interest for the STEM primary robotics program.*

- 2<sup>ND</sup> Kate All in Favour Motion carried.

6.0

**School Board Road Map 2019**

Aaron provided Members with copies of the proposed Road Map and asked for any ideas/ input to add to the map. Term 1 meetings have been outlined. Term 2 there are some items already on the



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map.

Kath brought up an idea that was put to her by a student. Aaron encouraged Kath to ask the student to come to the meeting and provide a presentation.

Members were asked to note down any other ideas on the road maps to be given back to Aaron at the end of the meeting. The Road Map will be finalised and published in the next couple of weeks.

**7.0**

### **School Board Awards 2019**

Aaron provided members with 2018 information about the awards and asked members to reflect on our first year of the awards and discuss positive/minus and even better if...

Positive – lots of nominees.

Overall it was a positive experience

People that were acknowledged felt that what the nominators wrote was valued.

Minus – lots of nominees.

Is there a need for an overall winner?

Board members' knowledge of staff/community members differs

Even better if – would it be better if was each semester? Discussion – about how one term there were few nominations. Discussion about how the process worked. Could they be rolled over?

Suggestion of term winners only (no overall winner). All the four termly winners on the board.

Other discussion - There were some changes on the run. There was only meant to be one in each area. For the community nomination we put all of the nominees on the board.

Aaron will put together a new document with the altered process and procedures for the award: No overall winners, all nominees acknowledged, up to five major awards each term, and all termly winners added to the honour boards in the office.

**8.0**

### **School Creed**

- Aaron explained that the "School Creed" is common to many other schools. It has also been raised through the survey of the school community as something that the Board may wish to review. It is based on an old traditional school prayer. Some members felt it was important to look at the history of the creed.

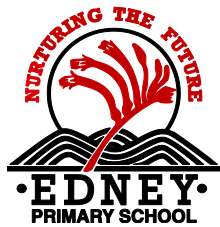
**This is on the road map for next meeting. Our options are –**

- -We can leave it as it is;
- -We could change the wording;
- -Write our own creed.

These are the things to consider for next meeting. Aaron pointed out that the most concern that many other schools use the same creed, and, in our 30<sup>th</sup> year, it may be time to consider having something that is truly 'ours'.

**9.0**

### **Edney Mobile Phone Policy**



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Aaron provided members with the school's existing Mobile Phone Policy. This policy has been at the school for some time and it puts a lot of onus on the school. Aaron would like for us to change the policy: if you have a phone – these are the rules.

Aaron asked for input into the policy.

Suggestions to be included in the policy

- Phones checked in at the office
- Phones shouldn't be at school. An alternative is that phones should not be used at school and if they are there will be a consequence.
- If they are brought to school, they are given to the teacher.
- Taking photos and posting on social media is not allowed.
- Discussion that some students might need phones for travelling to and from school.
- Later the school will be bringing in a good standing policy and the mobile policy may be included.

**Policy to be drafted for presentation at next Board Meeting.**

#### **10.0 Reports and Operational Matters**

**10.1 Finance Report** – no report yet – we don't have funding. We are expecting that we will get 25% of money this Friday. A further 25% by the end of term and the remaining 50% by July. The reports will be provided before the next meeting.

**10.2 Staffing Report** – We have the right number of staff for the number of students. We may have some staffing flexibility and we will be providing some support in classes for students/classes that need it. Our census numbers 437 students officially at school.

**10.3 Buildings and Grounds** – Aaron has had 2 companies quoted for the new playgrounds. When the proposals come in and the students will have the chance to have input. We most likely won't have the playground installed until June/July.

The P&C gave a total of \$39 700

\$25 000 for the library – for updating the library – new shelving and unifying the areas. School will paint and desks. A set of chairs. All the teacher resource area will also be updated. \$40000 in total will be spent on library renewal.

\$10 000 for Health and Physical Education which is going to sporting uniforms, equipment across the school and our health and wellbeing initiatives. This enables all of the school students get to benefit

\$4700 which doubles each classroom budget and \$100 per class towards excursions, \$200 to breakfast club and \$100 to every specialist learning area to cover teacher expenses.

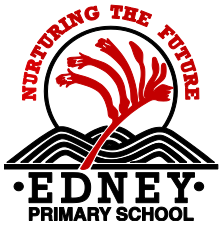
Aaron suggested that he would like for the Board to start one meeting early this year and go for a walk through the school to check buildings, facilities and resources to assist with planning and priorities.

#### **11.0 Other Business**

- No other business.

#### **12.0 Next Meeting**

Week 7 Term 1 Tuesday 19<sup>th</sup> March 5pm – starting early with a walk through and official agenda starting at 6pm.



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<b>13.0</b>	<b>Roundtable Evaluation</b>
	Kate provided an evaluation.
<b>14.0</b>	<b>Meeting Close</b>
	There being no further business, Kate thanked all members for attending and declared the meeting closed at 7.30pm.