

Edney Primary School Parents & Citizens Association Inc.  
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General Meeting Week 8, Term 1  
Edney Primary School Staff Room  
Tuesday 26<sup>th</sup> March 2019

### Welcome and apologies

#### Opening and welcome – Meeting opened at 7:05pm

Welcome to members and president acknowledges that we abide by the Edney Primary School P&C Code of Conduct – copies on the table.  
Welcome to country.

**Apologies / absentees:** Tania Death (Treasurer/Executive Committee), Naomi Johns, Rachelle Cook, Erica Moore and Jan Cresswell

**Present:** Valda Taipari (President/Executive Committee), Steve Rapps (Vice President/ Executive Committee), David Balfe (Secretary/ Executive Committee), Lauren Irving (Executive Committee), Bonnie Kelly (Executive Committee), Aaron Chaplin (Principal), Kate Lynch (Deputy Principal), Michelle Hasselbacher and Charis Calleja

**As the quorum for this meeting being a minimum of 10 attendees has not been met no decisions could be voted on and all reports were noted as received but could not be accepted. This became an informal meeting**

### Confirmation of agenda –

#### Correspondence In & Out

##### IN:

- Invoice from Edney Primary School for classroom budgets
- Various fundraising brochures
- Various WACSSO emails
- Email from Hall Chadwick accountants re: Eco Drinks debt

##### OUT:

- Email to Hall Chadwick accountants re: Eco Drinks debt

#### Motion:

#### Moved:

### Disclosure of interests

No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

### Minutes of previous meeting

Previous minutes accepted as true and correct.

Moved: 2<sup>nd</sup>:

#### Actions arising

Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.

- **David to update Office Bearers with WACCSO: Completed**

### President's Report

- Valda Taipari spoke of fundraising for the year and the need to focus on it.
- Sealanes has taken over Mrs. Macs pies but WestOz still supplies them so we are staying with WestOz.
- We were advised that Eco Drinks had gone into administration and that we had an outstanding debt with them. The Executive Committee met and decided to approach Eco Drinks creditors with a view to having debt cancelled. Valda emailed Hall Chadwick accountants advising all the back and forth with Eco Drinks re: slushie machines for the last few months. Hall Chadwick replied and agreed to rescind this debt.
- We are still to invoice school for \$1000 for Edney Day last year. **\*\*ACTION\*\*** David to email Rachelle to organise invoice in Tania's absence - **COMPLETED**

### Principal's Report

- ATTACHED

### School Board Report

- 

### Treasurer's Report

- Total across both accounts is \$11,792.71

### Canteen Report

• ATTACHED
<b>Fundraising report</b>
•
<b>Safety House Report</b>
•
<b>Scholastic Book Club Report</b>
•
<b>Governance Report</b>
•
<b>Other business</b>
<ul style="list-style-type: none"> <li>Charis Calleja indicated that Jan Cresswell needs extra help in the canteen, particularly on Special's Days if people were available. She also believed that limiting food provided on Special's Days to Special items only would be beneficial.</li> <li>Aaron Chaplin advised that external catering companies were providing services during school holidays and discussion ensued re: catering opportunities for the P&amp;C. Valda suggested Tammy Short be given first preference to help out on Special's Days. Kate Lynch suggested putting volunteer requests in terms e.g. Years Five and Six in Term One etc.</li> <li>Discussion moved on to fundraising and Mother's Day stalls. The recent Bunnings sausage sizzle went well. It was suggested that sausages be bought at SpudShed in future. Entertainment Book order forms have been received.</li> <li><b>**ACTION**</b> Steve and Bonnie to co-ordinate Mother's Day stall and Federal Election sausage sizzle and report to P&amp;C in advance of next meeting.</li> </ul>
<b>Round Table Evaluation</b>
There was no round table evaluation tonight.
<b>Next meeting</b>
<b>Tuesday 7<sup>th</sup> May 2019. Week 2, Term 2.</b>
<b>Meeting closed – 8:15pm</b>

Term 1 2nd Report 2019 Canteen

## Equipment

We now have a new Slushie company, the last one went into liquidation. Valda and the Executive

Committee are in the progress of arguing about an invoice as the old company (Eco Drinks) were

still having communications with me about getting us a working Slushie machine even though we

found out later that they had been in liquidation since October 2018.

On Friday the 15th of March the Masters fridge started making a very loud noise, I have phoned

their service section and am waiting for a repairman to come out. I will not be able to order any

more master milks until the fridge is working again as I do not have enough fridge space to store

it.

## Volunteers

I still have no new volunteers this term, which is going to make it hard for Tammy and myself on

the day we have the special.

## Specials

The first special of the term was the Valentine's Day special, I made heart shaped fruit kebabs,

muffins with icing and hearts and heart shaped pikelets with strawberries cooked into them.

I advertised free icy poles for two weeks as a back to school special, this was to encourage ordering when it is normally the quietest time.

Once I had the new Slushie machine operating I advertised slushies for \$1.50 for the first two days then I advertised them for \$2.00 for a 200 ml cup or \$1.00 for a 100 ml. They have been a steady seller.

On the 27th of March we will have our term one special which will be a Pizza Special. I have been asked to cater for Edney Primary School, this will be an afternoon tea for 8 people on Wednesday the 20th of March, then a lunch for 10 people on Thursday the 28th of March.

## **General**

I had a personal day off with no pay on the 15th of March. I organised Tammy Short to come in for me on that day.

I have been trying to keep our prices down, which means that I have been purchasing our drinks from Aldi every two weeks, to do this I shop on my Mondays off at Midland Gate where I will go between Coles, The Fresh Fruit Shop as well as Aldi. I'm asking if anyone shops at Aldi if they could purchase our drinks for us, if anyone can help me concerning this matter please contact me at the canteen.

I'm also asking for help regarding my special, as well as my catering jobs.

Kind Regards

Jan Cresswell

Canteen Supervisor

## **EDNEY PRIMARY SCHOOL**

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## **EDNEY**

### **PRINCIPAL'S REPORT**

#### **P&C MEETING**

**26th MARCH 2019**

#### **Free Dress and Easter Raffle**

- A Free Dress Day has been organised and advertised for this Friday 29th March 2019
- On this day, we expect to have a large number of donations of Easter Eggs
- We would appreciate the assistance of P&C volunteers in collating the Easter treats into raffle prizes
- Student leaders will sell the raffle tickets before school and during recess and lunchtime
- The raffle will be drawn on Friday April 12th (last day of term)

#### **School Song**

- The School Board approved the Edney Primary School Song for use from the next assembly, Thursday 4th April
- Children are currently learning the lyrics – please join us for the public debut
- The Board also voted unanimously to sing the two verses of the Australian National Anthem at all school assemblies

- The School Creed is being examined for its relevance, and whether this is still a necessary part of our school. It will either be retained, discarded or rewritten

#### **Playground**

- Year 3/4 students reviewed submitted designs (x4) for the new playground
- The winning design was from Playmaster, a WA designed and manufacture company
- The school ordered the selected playground plus an additional item last week, for installation during the July school holidays due to a financial incentive in having a Winter install

#### **Library**

- The Library refurbishment will occur during the July school holidays, with the order placed with WA library supplies for replacement of all shelving, new display items, soft furnishings and other bits and pieces
- Between now and then, the school will undertake a disposal process to identify and rehome the existing library shelving to other schools or community groups
- In addition to the \$25 000 from the P&C, the school will fund replacement of tables and chairs as well as painting the library

#### **Sports Shirts**

- Sports shirts have been ordered for Basketball, Football and general sporting events
- These will be held as school sets and loaned to students as needed for Summer Carnival, Winter Carnival, Interschool Athletics and other events
- The cost of this acquisition was approximately \$5000

#### **Choir Shirts**

- The school would like to request permission to divert a portion of the P&C funding for Health and Physical Education to purchase a set of Choir shirts (up to 100)
- These again would be held as a school set and loaned to students as required
- Awaiting designs and quotes

#### **New App**

- The school is transitioning to School Stream as our new app, as it looks better, has more functionality, contains no external advertising and spells "School" correctly
- Uptake is slow (School Stream has 110 downloads, Skoolbag has 1178 downloads) – we urge all parents and community members to install School Stream and delete SkoolBag by 1<sup>st</sup> April

AARON CHAPLIN  
PRINCIPAL