

Edney Primary School Parents & Citizens Association Inc.  
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General Meeting Week 2, Term 3  
Edney Primary School Staff Room  
Tuesday 30<sup>th</sup> July 2019

### Welcome and apologies

#### Opening and welcome – Meeting opened at 7pm with Valda Taipari in the chair

Welcome to members, and President acknowledges that we abide by the Edney Primary School P&C Code of Conduct – copies on the table signed by all attendees.

Welcome to country.

**Apologies / absentees:** Steve Rapps (Vice President/ Executive Committee), Michelle Hasselbacher (Executive Committee),

**Present:** Valda Taipari (President/Executive Committee), David Balfe (Secretary/ Executive Committee), Tania Death (Treasurer/Executive Committee), Bonnie Kelly (Executive Committee), Amanda Quinn (Executive Committee), Naomi Johns (Executive Committee), Aaron Chaplin (Principal), Kate Lynch (Deputy Principal), Lesley West (Deputy Principal), Erica Moore, Kate Malkiewicz, Lauren Irving, Shauna Reynolds, Rachelle Cook, Jan Cresswell, Martin Cresswell and Charis Calleja

### Confirmation of agenda –

#### Correspondence In & Out

##### IN:

- Reminder from WACSSO re: affiliation fees.
- Various emails from WACSSO re: Conference
- Fundraising brochures
- Receipt for payment of WACSSO affiliation fees
- New Constitution from WACSSO to be taken to next Executive meeting

##### OUT:

**Motion: To accept correspondence in and out**

**Moved: Valda Taipari 2<sup>nd</sup>: Erica Moore Carried**

### Disclosure of interests

The President identified a conflict of interest in relation to the upcoming canteen closure motion and asked The Principal to chair the meeting for that part of the meeting.

### Minutes of previous meeting

**Previous minutes accepted as true and correct**

**Moved: Valda Taipari 2<sup>nd</sup>: Tania Death Moved unanimously.**

### Actions arising

**Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.**

### President's Report

- The President delivered a report in which she highlighted the recent refurbishment of the school library and the launch of P&C WA DAY which was attended by Sue Ellery MLC, Minister for Education amongst others and the fantastic performance delivered by the school choir on the day.
- She then spoke of recent Executive Committee meetings taking place and the upcoming motion to close Fast Edney's canteen

### Principal's Report

- ATTACHED

### School Board Report

- Next meeting to take place one week from tonight

### Treasurer's Report

- ATTACHED
- **Motion: To transfer \$15,000 from EDNEY PS P&C Everyday Banking Bendigo Bank account to EDNEY PS P&C High Interest Bendigo Bank account. Moved: Tania Death 2<sup>nd</sup>: Naomi Johns CARRIED UNANIMOUSLY**
- Discussion took place re: income and expenditure of P&C
- Fun Run tax invoices have been received. Estimate \$6000 to \$7000 in funds for P&C

**Treasurers report moved by Valda, seconded by Lauren Irving, APPROVED UNANIMOUSLY**

## Canteen Report

- ATTACHED with one question re: leave and entitlements which was answered by the Canteen Supervisor.

### **The Principal assumed the chair from The President for this portion of the meeting**

- The P&C Executive brought forward a motion that: **The executive committee of Edney PS P&C recommends that from the 20th December 2019 the Fast Edney's Canteen managed by the Edney PS P&C be closed permanently.**
- There was some confusion around the table about the motion. Questions were asked re: confidence in P&C Executive Committee, options for canteen going forward and decision to go from four days service to zero days and whether the canteen was operating at a continuous loss or if there was any revenue at all from it, and generally more information about arrival at decision to put motion to the P&C and direction going forward.
- It was put to the P&C that the canteen is continually losing money. The Executive Committee is a group of volunteers who have no desire to be responsible for somebody's employment. They also have to meet statutory obligations ensuring compliance with laws but without the necessary skills to do so. The Executive Committee doesn't want the burden of responsibility for the canteen/Canteen Supervisors job and doesn't want to pass that burden on to future Executive Committees of the P&C. It is not a way to remove the Canteen Supervisor from but it is to say that the P&C is no longer in the food service business and the canteen should be outsourced like the uniform shop was some years ago. There is a six-month timeframe to look at viable options. There have been dealings with Canteen WA but they have not been as productive as they could have been. There have also been advertisements externally to recruit volunteers into the canteen with no success.
- There were arguments for and against the closure of the canteen.
- **FOR:** The Executive Committee's lack of training and inability to govern a position that needs to be managed. The failure of the Executive Committee to provide appropriate contract updates. The need to keep writing, reviewing and rewriting policies for the canteen. It was not an easy decision to bring motion forward and will affect parents and students at Edney PS but ask what is a reasonable expectation of the Executive Committee. Countless hours have been spent looking for new suppliers, learning systems, implementing price increases and various other factors which have had a detrimental effect on our family life. If the canteen is losing money then from a cold business perspective it should be closed. Supporting the motion will give the P&C the chance to focus on what it should do, fundraising.
- **AGAINST:** The exemplary service put in by the Canteen Supervisor for the last few years. The canteen has provided a service for thirty years with ups and downs and only in the last few years have there been major problems. The Canteen Committee had worked really hard in the past. The canteen is a community service and ultimately somebody is going to lose a job if the motion passes. It was asked that if the motion passes when parents would be notified – unable to confirm.

**With all arguments having been made The Principal asked for a vote to take place by show of hands.**

- **For the motion: 9**
- **Against the motion: 2**
- **Abstentions: 3**

### **Motion carried by majority.**

- The Principal thanked everyone for having a respectful debate and handed the chair back to The President who also thanked members for respecting each other's opinions and thanked Principal for chairing debate.

## Fundraising report

- Nothing to report with Father's Day stalls due at the end of August.

## Safety House Report

- Nothing to report. Still awaiting a volunteer to co-ordinate this role.

## Scholastic Book Club Report

- Brochures distributed yesterday. Previous two issues went well. Scholastic seems to be increasing in popularity.

## Governance Report

- Updated P&C Constitution has been received from WACSSO. To be reviewed by Executive Committee and brought to next P&C meeting.

**Valda moved a motion: 2<sup>nd</sup> by Lauren to move all reports: Carried by majority.**

## Other business

- **Fathering project:** The CEO of Fathering Project is willing to come to school to talk to dads about organising a one-off event with potential for more parents to participate in. It was asked what happened with kids who had no positive male role model in their lives. It was agreed that mums can take part but that we need to find a father in school to organise activities.
- **School Funding:** A motion was put forward to provide a **\$2 000 donation for our second annual Edney Day, to be held Friday 27th September. Moved by Valda 2<sup>nd</sup> by Amanda Quinn CARRIED unanimously.** A second motion was put forward to provide a **\$3 500 donation to bring the cost of swimming lessons to \$40 per student Moved by Valda 2<sup>nd</sup> by Naomi CARRIED unanimously.**
- The Canteen Supervisor requested a written reference from the P&C. All agreed.

#### Round Table Evaluation

- There was no evaluation of tonight's meeting.

#### Next meeting

**Tuesday 10<sup>th</sup> September 2019. Week 8, Term 3.**

**Meeting closed – 8:20pm**

## PRINCIPAL'S REPORT P&C MEETING 30<sup>th</sup> JULY 2019

### NAIDOC

- Congratulations to the organising committee, P&C and Jan and helpers in the Canteen for the best yet NAIDOC celebration – it was a great community day.

### P&C DAY WA

- We celebrated quietly on Friday 26<sup>th</sup> July with some social media posts;
- Huge launch event at Edney last event saw the Minister, Director General and several dignitaries pay tribute to the Edney P&C and note your incredible work;
- Positive message and video to be played at the WACSSO state conference, showcasing Edney's P&C to the State;
- We invite all P&C members, executive and employees to celebrate our own P&C day on Thursday 8<sup>th</sup> August, coinciding with the official re-opening of the library.

### ITALIAN

- Mr Sabattini has picked up a permanent position at Helena Valley PS, and commenced there on the first day of this term;
- Mrs Rozario has been appointed to take Visual Art for all Year 1-6 classes while the recruitment process is underway to source a new Language teacher. We hope to have a language teacher in Term Four, but, if not, will continue with Visual Arts until a suitable teacher is selected.

### LIBRARY RENOVATION

- Thanks to \$25 000 from the P&C and the tireless efforts of Rachelle Cook and volunteers, the library transformation is almost complete;
- A few finishing touches still to come.

### PLAYGROUND

- The new Year 3/4 playground is now completed and operational.

### UNIFORM SHOP NOW AT MIDLAND

- From Monday 5<sup>th</sup> August, Edney Primary School Uniforms will be available from Lowes at Midland Gate.

### FUNDING REQUESTS

#### Immediate:

- \$2 000 donation for our second annual Edney Day, to be held Friday 27<sup>th</sup> September.
- \$3 500 donation to bring the cost of swimming lessons to \$40 per student (up due to ten lessons this year, opposed to 8 lessons in 2018. Cost without subsidy is \$51 per child.

**Longer-term:** • Painting of each block – suggest 1 per year, at a cost of no more than \$13 000, includes 4 x classrooms, wet area, all walls, doors and rafters.

## TREASURER'S REPORT

## Term 3 – Week 2 30<sup>th</sup> July 2019

- Main Account Balance - \$23,212.53
  - High Interest Account Balance - \$6,864.62
  - Debit Card Balance – \$2,101.11
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- Further \$7,034.40 deposited for Colour Run. Final Tally with Everyday Hero currently being sorted.
  - Current Main Account Balance has grown. Would suggest transferring an amount to the High Interest Account, suggest \$15,000

### Canteen Term 3 1st Report 2019

#### Equipment

We have been suffering some damage due to the roof leaking around the air conditioning, this has gone on for most of last term, hopefully on the last week of term when they came out in the rain, they have finally found the leak.

#### Volunteers

Last term was extremely quiet on the volunteer front, thankfully Vanessa, Tammy and Charis helped out with the meatball special. Vanessa and Charis came in on Monday and helped me make up the 130 meatballs meals. Tammy and Vanessa helped out on the day. Tammy and Vanessa also helped out on the morning tea special as well as on NAIDOC Day.

#### Specials

The Meatballs special, Cloudy with a chance of yummy meatballs. The special came with either Meatballs and Spaghetti or a Meatballs Sub, they both came with a juice box and a Lamington finger all for \$5.50 each. There were two winners who guessed the correct amount. The amount was 130 orders. The children were entertained by the video Cloudy with a chance of meatballs. We only needed to order a few rolls and a few drinks as we used the leftovers from the disco.

I provided morning tea for the final assembly, as well as catering 100 sausages in a bun for the winning faction. I used the leftover sausages from the P&C. NAIDOC Day was on the last day of term where we served the rest of the Lamington fingers as well as jellies, homemade sausage rolls, milo, tea, cheeses, iced muffins, fruit cups and popcorn. It was a great way to finish up on any extra food we had left over in the canteen.

I also provided two orders of sausage rolls for the teachers.

#### General

First, I would like to apologise for not submitting a report last term, as most of you were aware that my sisters-in-law Marie passed away and I had to rush up to be with her. Then two weeks later I had to go back to Geraldton for the funeral. I had to postpone my jury duty until the week of the 21st of October 2019.

In between Marie dying and the funeral I organised the special, getting the notes sent out and recorded as well as ordering the required amount of food and drinks.

Straight after the funeral I was quite sick with a cold but as we had a few specials happening and no volunteers, except Tammy and Vanessa helping me out, I was unable to take any

sick days as we would not have been able to complete all of the specials planned for the last few weeks of term. I was also very much aware of the up and coming P&C meeting were it was to be discussed if the canteen is to stay open for the 4 days, so far I have not heard from the executive committee what the outcome of that meeting was. The only correspondence I did have was when I questioned my pay. I was paid 2 days compassionate pay, (for the two days of the funeral). I was docked 3 days for when I was in Geraldton earlier. I was also advised in that email, "that you will have to manage the hours that are available to you (as stated in the terms of my contract 09/05/17)." With this directive from the executive committee (email from Valda dated the third of July 2019) in mind I will be putting the daily running of the canteen as my first priority and after that if there is time available (with regards to the terms of my contract) I will try and promote a special as well as getting these reports done. So I can keep track of the hours worked per week I have requested from the executive committee (02/07/19) a time sheet which I believe is a legal requirement. This will also help me fulfil the terms of my contract. I have also requested a payslip with all leave entitlements as well as all my sick days which I have accumulated over the time of my employment with the Edney Primary School P&C Association Inc.

Regards Jan Cresswell