

Edney Primary School Parents & Citizens Association Inc.
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General Meeting Week 8, Term 4
Edney Primary School Library
Tuesday 3rd December 2019

Welcome and apologies

Opening and welcome – Meeting opened at 7:05pm

Welcome to members and Vice President acknowledges that we abide by the Edney Primary School P&C Code of Conduct – copies on the table.
Welcome to country.

Apologies / absentees: Tania Death (Treasurer/Executive Committee) Erica Moore and Jan Cresswell,

Present: Valda Taipari (President/Executive Committee), Steve Rapps (Vice President/Executive Committee), David Balfe (Secretary/ Executive Committee), Michelle Hasselbacher (Executive Committee), Bonnie Kelly (Executive Committee), Amanda Brown-Quinn (Executive Committee), Aaron Chaplin (Principal), Kate Lynch (Deputy Principal), Lesley West (Deputy Principal), Rachele Cook, Shauna Reynolds, Kate Malkiewicz Charis Calleja, Lauren Irving, Rianna Lawrence (Parent Observer)

Confirmation of agenda – Lauren added Edney Parent's Facebook Page.

Correspondence In & Out

IN:

- Various WACSSO emails
- Fundraising opportunity from Midland Gate shopping centre
- Bank statements

OUT:

- NIL

Motion: To accept correspondence in and out.

Moved: Valda Taipari **2nd:** Rachele Cook – Carried.

Disclosure of interests

No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

Minutes of previous meeting

Previous minutes accepted as true and correct. P&C meetings dated 10.9.2019 and 30.10.2019 and Executive Committee meetings dated 21.10.2019 and 22.10.2019

Moved: Steve Rapps **2nd:** Lauren Irving. Carried.

Actions arising

Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.

- **NIL** – Executive meeting minutes circulated

President's Report

- The President offered her thanks to P&C Executive Committee members

Principal's Report

- Attached below

School Board Report

- The School Board is looking "Beyond" at looking at plan for Edney after 2020.
- School budget has been approved.
- New behaviour management policies have been agreed.

Treasurer's Report

- Emailed to all. There was a query re: AusKey and it was confirmed this was a work in progress.
- **MOTION: To move \$1000 from debit account to High Interest Saver account**

Moved: Steve Seconded: Bonnie – CARRIED

TREASURERS REPORT moved by Chair 2nd by David Balfe CARRIED

- Kate Malkiewicz queried cost of QuickBooks and whether it was required. To follow up at future meeting.

Canteen Report

Emailed out and nothing to add

Fundraising report
<ul style="list-style-type: none"> Entertainment Books raised \$322
Governance Report
<ul style="list-style-type: none"> New Constitution lodged with WACSSO
Valda Taipari moved that all reports be accepted, seconded by Rachelle Cook, AGREED UNANIMOUSLY.
Other business
<ul style="list-style-type: none"> Chair opened the discussion saying that social media can be a negative space and asking how we respond to potentially negative comments about the P&C. It was generally agreed that external pages can be negatively biased. General advice is that if P&C must comment then the first line should be "Have you discussed this with the school?" We do have control over the parents Facebook page and are quite constructive. Finished with general discussion on pros and cons of social media
Round Table Evaluation
<ul style="list-style-type: none"> Chair asked Vice President to evaluate the meeting.
Next meeting
<ul style="list-style-type: none"> Next year after AGM TBA
Meeting closed – 8:15pm

PRINCIPAL'S REPORT P&C MEETING 3rd DECEMBER 2019

Thank you the P&C executive, committee, members and volunteers for: Being the launch site for the inaugural P&C Day WA Doubling every classroom budget; Providing an excursion subsidy fund for every class; \$25 000 for a magical new, refreshed library; \$10 000 for Health and Physical Education both sport and wellbeing; New sports and music uniforms; Making swimming lessons more affordable; and Making Edney Day the most memorable day on the school calendar. Your support of our school this year has amounted to over \$40 000, hundreds of hours, lots of smiles, hard work and determination. You have made such a huge impact on the school for the benefit of the children. Thank you. Thank you to Jan Cresswell for her outstanding service to the P&C, the school and above all, the students of Edney in her five years as Canteen Supervisor.

WORKS

- Refurbishment works of Block 1 are well underway. Painting will be completed this week;
- The Block will also receive blinds for every classroom and security screens for every window as well as new carpet throughout;
- EC1 and EC2 will also be recarpeted;
- A new classroom kit of furniture will be delivered this week for the future Room 13 Year 1, as we shuffle up the school to add another classroom, bringing Room 15 back into the fold;
- We await the outcome of our applications for a \$20 000 to complete the refurbishment of the library (Federal Government) and a \$5000 STEM Grant from the Forrestfield and High Wycombe Community Bank.

END OF YEAR PROCESSES AND UPDATES

- Class placements are being finalised. Letters will be issued on Tuesday 17th December;
- We are projecting to have a record-breaking 465 students from K-6 in 2020;
- Student Semester Two Reports will be issued on Tuesday 17th December – the vast majority via email;
- The Christmas Assembly will be held on Thursday 19th December at 8.45am. All are welcome to attend.

AARON CHAPLIN PRINCIPAL

TREASURER'S REPORT

Term 4 – Week 8 3rd December 2019

- Main Account Balance - \$15,940.15
- High Interest Account Balance - \$6,887.87
- Debit Card Balance – \$1,063.95

The end of Term 3 and Term 4 have been quiet with no fundraisers happening since the BBQ's at the Faction Carnivals.

Following the closure of the Canteen at the end of the term we will need to make the following payments:

- Final Payments to Suppliers
- Final PAYG, Super and GST payments
- Final remuneration to Jan Creswell

A lot of time has been spent in the past term and a half trying to sort out Single Touch Payroll, issues with Auskey and the process to become deregistered for GST as this will no longer be required once Canteen has ceased trading. This has and continues to involve both myself and past treasurer, Rachelle Cook & I thank her for her help and support.

I am happy to continue on as the Treasurer for 2020, if you still want me. It hasn't always been smooth and I look forward to a more straight forward year.

Regards,

Tania

Presidents Report

Welcome everyone to the final meeting of 2019.

Social media:

Over the past couple of weeks, we have dealt with the unwanted public attention that social media can be known for. The closure of the canteen has left some people with lots of questions. Although this can be an outlet for disgruntled people and yielding responses from people who are not in our school community, please do not take it personally.

What these people don't know is the amount of man hours that have been spent tirelessly working to try and make this canteen viable. Time away from our families, meetings that would continue into late evenings. Working on volunteer packs, working on volunteers, back to work strategies (insurance compliable) – things that were outside of our scope, but we tried our best. There is so much more that we did and I just wanted to say how proud I am to have been part of such a hard working committee. How proud I am that we gave it a good try.

The many wonderful present and past P&C members, mums and dads, relatives and general volunteers who had taken on roles in the canteen. It is you whom of think of and your generosity of time. The gift of volunteering is priceless. Highlighting those people who came in early and worked the breakfast and lunch timeslots. Those who helped with drawing up menus, price costing & catering it all helped. I would like to take this time to thank Jan for all her hard work in the canteen and although we would love to have kept the service it just wasn't viable, volunteer wise or financially. Jan has been a

wonderful steadfast member of the Edney Primary School and she will be missed. We wish her all the best for her future.

Coffee with the P&C was more miss than hit. We only did 1 afternoon tea which nobody attended although parents rsvp'd, so instead we opted to do the assembly mornings instead. We had more luck with getting names and future volunteers from these parents. These names have been entered on to a spreadsheet and will need to be updated with Amanda's list from the last assembly.

Thank you to our P&C members who have helped with fundraising this year. Fundraising is a problem we are hoping will be filled in by some of our parent recruitments. It's nice to see parents eager to get involved and wanting to be part of the P&C. Fingers crossed that next year will bring in an influx of fresh faces. I also attended the kindy induction. It is always fun to see new parents, trying to make them feel at ease although they are clearly nervous, by giving them the option to be involved in something that is based around the school.

Thank you to all serving executive members in this, my final year as P&C President