

Edney Primary School Parents & Citizens Association Inc.  
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General Meeting Week 8, Term 1

Edney Primary School Staff Room

Tuesday 24<sup>th</sup> March 2020

### Welcome and apologies

#### Opening and welcome – Meeting opened at 7:05pm

Welcome to members and president acknowledges that we abide by the Edney Primary School P&C Code of Conduct – copies on the table.

Welcome to country.

**Apologies / absentees:** Amanda Quinn (Vice President/ Executive Committee), Bonnie Kelly (Executive Committee) Rachelle Cook, Shauna Reynolds and Kate Malkiewicz

**Present:** Lauren Irving (President/Executive Committee), David Balfe (Secretary/ Executive Committee), Tania Death (Treasurer/Executive Committee), Valda Taipari (Executive Committee) – by phone, Michelle Hasselbacher (Executive Committee), Rianna Lawrence (Fundraising Co-ordinator), Aaron Chaplin (Principal), Kate Lynch (Deputy Principal), Natalie Goodfield

### Confirmation of agenda –

#### Correspondence In & Out

##### IN:

- Quotes to fix canteen fridge

##### OUT:

- Emails seeking quotes for canteen fridge

**Motion:** President

**Moved:** Treasurer

CARRIED

### Disclosure of interests

No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

### Minutes of previous meeting

**Previous minutes accepted as true and correct.**

**Moved:** President 2<sup>nd</sup>: Michelle Hasselbacher - CARRIED

### Actions arising

**Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.**

- Honorary Auditor yet to be appointed. Secretary suggested same auditor as last year. Agreed by all.

### President's Report

- President welcomed everyone and thanked them for the smooth transition into her Presidency noting that the school community generally seems happy for her.
- The main tasks over the last few weeks relate to the canteen.
- It's been a pleasure to see Fundraising Co-ordinators approach to fundraising. There are exciting times ahead with Fair planning, Easter raffle, Mother's Day stall and Father's Day stall.
- The P&C retains possession of two computers which nobody uses. What should we do with them? Two options – 1) offer online for a nominal donation or 2) donate to another P&C through WACSSO. To look into brands, specifications and options for wiping clean.
- Meeting script. There was general discussion around script with reports to be emailed as early as possible to Secretary and Welcome to Country to be added to Code of Conduct which is signed by all attendees.
- School Banking – This is a P&C driven exercise so can we receive regular reports. For discussion when banking restarts after Covid-19 preventative measures are lifted.

### Principal's Report

- ATTACHED

### School Board Report

- Available to view on school website.

### Treasurer's Report

- Attached.
- Vote to stop using, and paying for QuickBooks program. **Moved: Treasurer 2<sup>nd</sup>: Secretary – CARRIED**

**Fundraising report**

- Request for funds up to \$100 for price stickers and other sundries for fundraising use.

**Moved: Fundraising Co-ordinator 2<sup>nd</sup>: Treasurer - CARRIED**

**Scholastic Book Club Report**

- Nothing to report

**Other business**

- Secretary requested that the thanks of the P&C be minuted on behalf of entire school community to Principal and staff for their response and incredible efforts to deliver "business as normal" during the current Covid-19 emergency.
- Natalie Goodfield offered her thanks on behalf of kindy parents for including kindy children in all decisions.
- Deputy Principal indicated how much effort Principal has put in and how his fantastic leadership inspires the team around him.

**Round Table Evaluation**

There was no round table evaluation tonight.

**Next meeting**

**Due to current Covid-19 emergency next meeting time and date will be advised in due course.**

**Meeting closed – 8:15pm**

**PRINCIPAL'S REPORT****P&C MEETING**

**24<sup>th</sup> MARCH 2020**

We are in unprecedented times, and my heart, thanks and gratitude goes out to all in our school community, my staff, our students and families, who are working together to see that we get through the challenges that face us united, and stronger.

A tribute to each for playing their part. My thoughts and heart to our families who are facing incredible challenges and hardship, where the world can change in a moment.

For certain though, our school, which has stood for 31 years will continue to stand, and it has always been much more than the buildings. I have been variously proud, moved, sad, angry and scared in these times, but what keeps me going is the reason I came here in the first place, it is about children and education. Our school has strong guidance, and our representative Coronavirus Emergency Committee of staff, School Board and P&C are steering us through these uncertain times.

**Edney Community Support**

This group will become more important in the times ahead. We are collecting a variety of goods. With your approval, we would like to donate any excess from the Edney Community to two organisations, being Kids HQ and FoodBank WA, both strong supporters and partners of our school and the wider community.

**Free Dress Day**

I request that the P&C abandon this fundraiser, and instead, declare a free dress day for on campus, with a corresponding 'wear uniform at home' day for our @Home students. Donations of Easter Eggs will still be collected, and we'll enter every name in the school into the raffle draw, and arrange for contactless delivery for our Edney@ Home students.

**EduDance Cancelled**

We have cancelled the EduDance program at this time and it will not be back this year. While we are hopeful of resuming our normal operations in Term Two, we cannot guarantee it, and we cannot carry the financial cost of this program in the school budget, and certainly will not be making financial requests of families in the near term.

## **Rays of Hope**

### **Canteen Contract Awarded**

After a rigorous tender and selection process, the school has engaged IGA Newburn Road to operate the school canteen on site, five days per week. Contracts have been signed, and we anticipate having this service up and running from Term Two.

### **Annual Report Released**

The school has published our Annual Report for 2019 detailing our achievements and progress. It is available from the school website, or pick up a printed copy from the front office.

Aaron Chaplin  
Principal