

EDNEY PRIMARY SCHOOL BOARD

Supporting Excellence

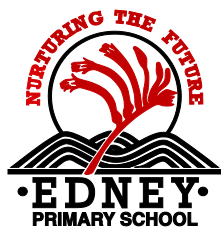
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MINUTES OF SCHOOL BOARD MEETING	
Meeting No. 4/2020 - Tuesday 4 August 2020	
1.0	Welcome and Apologies
	<p>Present: Kate Malkiewicz (Chair), Aaron Chaplin, Jodie Van Der Zwan, Shauna Reynolds, Lesley West, Kathleen Whisson, David Balfe, De-ana Mitchell, Lana Wallace, Stephen Price, Colby Poyner Natalie Goodfield, Linley Martin</p> <p>Apologies: Shane Rumball</p> <p>Observer - Lauren Irving</p> <p>Meeting opened at 6.02pm</p> <p>Confirmation of Agenda</p>
2.0	Disclosure of interests
	No conflicts of interest in relation to matters before the Board.
3.0	Minutes of Previous Meeting
3.1	Previous Minutes accepted as true and correct. Moved – David Balfe, Seconded - Natalie Goodfield
3.2	Actions arising No actions arising.
4.0	Governance Review
	<p>Review of the key functions, accountabilities, responsibilities and limitations and reflection on Board areas of strength and weakness. Review of</p> <ul style="list-style-type: none"> • School Board Terms of Reference • Schools Funding Agreement • Delivery and Performance Agreement • Edney Primary School Board Code of Conduct • Edney Primary School Board Strategic plan <p>Board members worked in groups to look at one of the documents and then shared what they learned about their document with a home group to build understanding of the range of governance documentaion, roles and responsibilities.</p>
5.0	Endorsements
	<p>5.1 Funding Agreement 2020. The Board noted the Funding agreement for 2020.</p> <p>5.2 Terms of Reference. Motion - Kate raised a motion that the School Board adopt the new Edney Primary School Board Terms of Reference with effect from August 2020. Seconded – Shauna Reynolds. All in favour. Motion carried</p> <p>5.3 Edney PS School Board Code of Conduct. The item about lobbying, was explained by Aaron. Motion - Kate raised a motion that the Board endorse the Edney PS School Board Code of Conduct. Seconded - Lesley West All in favour Motion Carried.</p>
6.0	“Beyond” - School Plan 2021-2025
	Board members were given the opportunity for further input and development into the Edney Primary School Plan Beyond . Members worked in groups to provide ideas about how to implement the suggestions previously provided by the Board Members.



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7.0	Review of Weather Policy and Guidance
	The school currently doesn't have a weather policy. There is a Sunsmart policy that covers sun protection. Aaron suggested that we could put together some guidelines and suggestions about what actions could be taken in different weather conditions – e.g. extreme heat and rain/storms. Board members were asked to consult with the school community and bring back suggestions to the next meeting.
8.0	Dealing with Difficult People and Questions
	Kate provided a presentation about dealing with conflict and difficult people. She provided a three step model for conflict resolution. Step 1 – Research, Step 2 - Presentation, Step 3 - Take Action. There might be different reasons why a parent or community member has a problem (e.g. previous experience). As a board, we would like to be seen as a point of contact and show interest. Kate provided an example of a quick reference guide with suggestions for dealing with community members. Decisions made in Board meetings may also be a source of conflict, as a board member we must support the decisions made, as decisions are made on a majority rules basis. Board members read and discussed case study scenarios regarding conflicts.
9.0	School Development Days 2021
	The school has the flexibility to choose the scheduling of 3 school development days in 2021, along with 3 other days, which are mandated by the Department. The proposed flexible school development days are: <ul style="list-style-type: none"> • Term Two – Friday 4th June 2021 • Term Three – Monday 19th July 2021 • Term Four – Friday 12th November 2021 Motion - Aaron moved the motion that the Edney School Board approve the school development days for 2021 as submitted. Secoded Colby Poyner. All in Favour Motion Carried.
10.0	Reports and Operational Matters
10.1	Financial report – Board members received the reports – there were no questions.
10.2	Staffing Report – nothing to report.
10.3	Buildings and Grounds – today a tree came down near the basketball court. Tree surgeons are coming tomorrow to deal with it.
11.0	Other Business
	No other business.
12.0	Next Meeting
	Week 7, Term Three, Tuesday 1 st September 2020 6pm
13.0	Roundtable Evaluation
	Lana provided a roundtable evaluation. We looked at the governance review in groups using a jigsaw structure. We endorsed the Terms of Reference and the Code of Conduct. We looked at the beyond plan in three groups. We will be thinking about a weather policy in the future. Lana liked the strategies given for conflict resolution.
14.0	Meeting Close
	There being no further business, Kate thanked all members for attending and declared the meeting closed at 7.32pm