

## EDNEY PRIMARY SCHOOL BOARD

**Supporting Excellence**

204 Newburn Road HIGH WYCOMBE WA

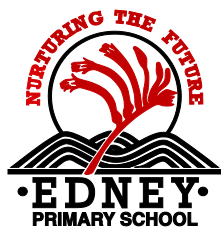
(08) 9454 8377

[Edney.PS@education.wa.edu.au](mailto:Edney.PS@education.wa.edu.au)

[www.edneyps.wa.edu.au](http://www.edneyps.wa.edu.au)



MINUTES OF SCHOOL BOARD MEETING	
Meeting No. 5/2020 - Tuesday 1 September 2020	
<b>1.0</b>	<b>Welcome and Apologies</b>
	<p><b>Present:</b> Aaron Chaplin, Jodie Van Der Zwan, Shauna Reynolds, Lesley West, Kathleen Whisson, David Balfe (Acting Chair), De-ana Mitchell, Lana Wallace, Stephen Price, Linley Martin, Shane Rumball</p> <p><b>Apologies:</b> Kate Malkiewicz, Colby Poyner, Natalie Goodfield,</p> <p><b>Observers</b> - Lauren Irving, Kate Lynch</p> <p>Meeting opened at 6.00pm</p> <p>Confirmation of Agenda</p>
<b>2.0</b>	<b>Disclosure of interests</b>
	No conflicts of interest in relation to matters before the Board.
<b>3.0</b>	<b>Minutes of Previous Meeting</b>
3.1	Previous Minutes accepted as true and correct. Moved Lana Wallace– Seconded – Lesley West
3.2	<b>Actions arising</b> Weather Policy to be covered tonight.
<b>4.0</b>	<b>Disability/Sensory/Student Services Overview</b>
	<p>Kate Lynch provided a presentation for the board. She explained how Student Services works at Edney Primary School. Student Services provides support for students who need extra help. There is a team of staff that make up Edney Student Support - Kate Lynch, Claire Tan (School Psychologist), Deanna Hoy, Deb Scanlan, Jess Bridcutt (Chaplain)</p> <p>Staff were asked for input, answering the following five questions</p> <ol style="list-style-type: none"><li>1. How would you like to be supported?</li><li>2. List the services that students requiring additional support access.</li><li>3. How do you identify students?</li><li>4. How do you support students?</li><li>5. What sort of feedback/communication would you like or expect after a referral?</li></ol> <p>Our current plan is being reviewed. Currently there is a process that will be elaborated on. A part of a teacher's role is to address students' needs and provide differentiation as needed. Education assistants are also involved in supporting students. There are outside services that teachers can refer students to, such as Speech Therapy and Occupational Therapy. Child Protection and Family services (CPFS) is another agency that the school liaises with when needed. Information is recorded on our data management system (SIS) as well as physical record files. Intervention and Documented Plans are developed for some students. Students with disability, CPFS and students with significant health care conditions, it is a requirement for teachers to have a documented plan. Other students who may need support may be placed on a group education plan. We are in the process of learning how to develop electronic documented plans. The school is in the process of setting up Targeted Learning Folders that provide an individual program for students that need additional help to be provided with individual support. To start with Education Assistants will be working with the students on the Targeted learning folders and eventually the school will ask for volunteers who will be trained.</p>



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<b>5.0</b>	<b>Review of Weather Policy and Guidance</b>	
	Review of the Weather Policy. Aaron asked Board members to contribute their ideas, to create a mind map around the concept of weather, including considerations and procedures we should put in place and how weather impacts on school activities. Suggestions around the topic of extreme hot weather, Hats, uniform options, Wet weather procedures.	
<b>6.0</b>	<b>Finance and Budgeting Explained</b>	
	<p>Aaron provided a presentation. The student centred funding model provides funding based on – Student numbers; School characteristics; Student characteristics and “Other” (Targeted initiatives, Operational Responses). Aaron provided the funding that schools get for different categories of students. The total funding that a school gets goes towards salaries, bills, running costs etc. Aaron provided the cost break down for our school this year.</p> <p>School Characteristics – Enrolment –Linked base – which covers administration and other running costs. Student Characteristics include Aboriginality, Disability, EALD and social disadvantage. Each student type attracts different types of funding allocation. Disability funding is for specific diagnosed conditions and depends on the severity of the disability. Social Disadvantage comes from the enrolment data. Targeted initiatives, most are state funded programs. Operational Responses – include such as Dental Therapy, Child Health services, Network and COVID money for cleaning (which ends at the end of Term 3).</p>	
<b>7.0</b>	<b>Homework Policy Review</b>	
	<p>The current policy was developed in 2015. Board members reviewed the document and there was a short discussion.</p> <p><b><i>Aaron moved that the Edney School Board endorse the Edney Primary School Homework Policy and Guidelines.</i></b></p> <p>Seconded Shane <span style="margin-left: 150px;">All in favour</span> <span style="float: right;">Carried</span></p>	
<b>8.0</b>	<b>School Board Award Nominations</b>	
	Board members selected award winners for Term 3.	
<b>9.0</b>	<b>Reports and Operational Matters</b>	
<b>9.1</b>	<b>Financial report</b> – Board members received the reports There were no questions.	
<b>9.2</b>	<b>Staffing Report</b> – Nothing to report	
<b>9.3</b>	<b>Buildings and Grounds</b> – Nothing to report	
<b>10.0</b>	<b>Other Business</b>	
	Kathleen brought up an issue about the carpark near the Rec Centre. There have been some near misses with children and cars. Parents are still using the kiss and ride loop that was set up during the time that parents were not allowed on site. Staff are still monitoring the carpark to assist. Kathleen suggested that this set up does not need to continue. There are a range of issues. The staff supporting the drop off and pick up in the car park assists the flow of students in and out of the school in a timely manner.	
<b>11.0</b>	<b>Next Meeting</b>	
	Week 3 , Term Four, Tuesday 27 October 2020 6pm	
<b>12.0</b>	<b>Meeting Close</b>	
	There being no further business, David thanked all members for attending and declared the meeting closed 7.40pm	