

Edney Primary School Parents & Citizens Association Inc.  
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General Meeting Week 8, Term 3  
Edney Primary School Staff Room  
Tuesday 8<sup>th</sup> September 2020

**Welcome and apologies**

**Opening and welcome – Meeting opened at 6:32pm with President in chair**

Welcome to members and president acknowledges that we abide by the Edney Primary School P&C Code of Conduct – copies on the table.

Welcome to country.

**Apologies / absentees:** Bonnie Walker (Executive Committee), Lesley West (Deputy Principal), Shauna Reynolds, Rachele Cook and Kate Malkiewicz

**Present:** Lauren Irving (President/Executive Committee), Amanda Quinn (Vice President/ Executive Committee), David Balfe (Secretary/ Executive Committee), Tania Death (Treasurer/Executive Committee), Michelle Hasselbacher (Executive Committee), Valda Taipari (Executive Committee), Rianna Lawrence (Fundraising Co-ordinator), Aaron Chaplin (Principal), Kate Lynch (Deputy Principal), and Natalie Goodfield

**Confirmation of agenda –**

**Correspondence In & Out**

**IN:**

- WACSSO emails

**OUT:**

- Letters to local business seeking donations for quiz night

**Motion:** President (To accept correspondence in and out)

**Moved:** Secretary

CARRIED

**Disclosure of interests**

No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

**Minutes of previous meeting**

**Previous minutes accepted as true and correct.**

**Moved: Kate Lynch 2<sup>nd</sup>: Vice President - CARRIED**

**Actions arising**

**Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.**

- Disposal of P&C laptops – one to be wiped clean and kept for future use.
- Bank signatories – updated
- Parent's Facebook page – Some discussion re: rules and regulations of page. All agreed to proceed as is.

**President's Report**

- Attached

**Principal's Report**

- Attached
- There was some discussion re: class placements and sizes. There was also feedback re: food service at Faction Athletics Carnival.
- **MOTION** – To donate \$2200 to Edney Primary School for in term swimming lessons  
**Moved: President 2<sup>nd</sup>: Treasurer ALL IN FAVOUR**

**School Board Report**

- Available on school website

**Treasurer's Report**

- Attached.
- **MOTION:** To approve further funding of up to \$750 for sports carnival  
**Moved: Treasurer 2<sup>nd</sup>: President ALL IN FAVOUR**

**Fundraising report**

- Discussion re: provision of bar services for quiz night. The P&C has received one firm offer from manager at High Wycombe Football Club and another provisional offer from P&C member dependent upon gaining necessary bar manager licences. It was agreed that the provisional offer should be accepted first given P&C members contribution to school and P&C but that they had to

provide evidence that necessary paperwork was being sought. Secretary to email member and advise decision. *ADDIT: Email sent and reply received to proceed with HWFC manager.*

**MOTION:** To pay approved bar manager \$150 for quiz night

**Moved: Fundraising co-ordinator 2<sup>nd</sup>: President** ALL IN FAVOUR

#### **Scholastic Book Club Report**

- No report received. It was agreed to remove this as an agenda item for future meetings.

#### **Other business**

#### **Round Table Evaluation**

- There was no round table evaluation tonight.

#### **Next meeting**

- **Tuesday 20<sup>th</sup> October 2020 at 6:30pm in staff room**

**Meeting closed – 8:10pm**

## PRINCIPAL'S REPORT

### **Faction Athletics**

Congratulations to Mr Batt on a phenomenal Faction Athletics Carnival – the format seemed to be well received and worked almost flawlessly

Parents and spectator involvement and behaviour was the best that it has been in my Edney memory

The work of the P&C volunteers, as well as Edney Eats going at full capacity really added to the spectacle of the day

A fantastic team effort from all in our school community and one of which we're all extremely proud

### **Interschool Athletics**

Team selection is complete, and students will find out tomorrow, along with event listing

Jumps, Throws and Distance Events are being held at High Wycombe PS on Wednesday 16<sup>th</sup> September

The main carnival day is being held at Edney on Friday 18<sup>th</sup> September.

### **In Term Swimming Lessons**

In-Term Swimming Lessons will run from Wednesday until Friday, being Weeks 1 and 2 of Term Four, a total of eight lessons

While there are fewer lessons than last year, the price of admission per student per lesson has risen dramatically, as well as the timetabling of lessons requiring the use of two buses for most of the day

The un-subsidised cost of swimming lessons would be \$57 per child

For many years, the P&C have subsidised swimming, with a donation of \$3500 bringing the cost per student to \$40

A \$3500 contribution this year would make swimming \$47.00 per child

The school requests a total donation of \$4200, which will bring the cost requested of parents for swimming to \$45 per child

With the postponement of Edney Day until further notice, I suggest that the school use the \$2000 previously donated by the P&C, and therefore request an additional \$2200 to make the total contribution to swimming of \$4200

### **Class Placements 2021**

The school will be configured as follows for 2021: 3 x Kindergarten, 3 x Pre-primary, 3 x Year 1, 3 x Year 2, 2 x Year 3, 2 x Year 4, 4 x Year 5/6

Class placement requests have been invited from parents. These must be in writing and consistent with the class placement policy

Staffing processes are currently underway for 2021

Aaron Chaplin, Principal

# TREASURER'S REPORT

Term 3 – Week 8  
6<sup>th</sup> September 2020

- Main Account Balance - \$4,593.36
- High Interest Account Balance - \$11,010.76
- Debit Card Balance – \$592.12

A successful Father's Day stall with proceeds totalling \$1,584.15 after expenses.

Faction Carnival stall was also successful with \$400 proceeds after expenses of \$516.10 and plenty of stock left for Interschool carnival and Quiz.

Payments were made to Edney Primary for Edney Day and to City of Kalamunda for the Quiz Night. Funds are ready on Debit Card to pay for the Liquor Licence application.

Funds were transferred to Debit Card for shopping for the Faction Carnival but it was easier for Amanda to pay herself and she has been reimbursed, so this will be transferred back to the High Interest account.

One parent paid into the P & C account for the Disco, this was transferred to Edney Primary Account.

Regards,  
Tania

## Fundraising Report 8 Sept 2020

### Father's Day-

- Another successful stall. Big thank you to Di and some staff for running the stall, Aaron for advertising, as well as Amanda, Natalie and Jocelyn for the help in setting up.
- We raised a total of \$3,332.05 which after costs means we made a surplus of \$1,574.25, a total of \$8 more than Mother's Day.
- 3 boxes of stock are leftover and have been put in the storeroom with records of what is in them.

### Sport's Day-

- Organised and run by Amanda. She will have a report on success by next meeting.

### Interschool Carnival-

- Amanda- sausage sizzle? Leftovers? Volunteers? Games? Sausages and onions needed, buns in freezer

### Quiz Night-

- Rec Centre has been booked and paid for.
  - Shire has confirmed if stage 4 persists, we would still be able to have 204 people in the hall. This doesn't really affect anything as we were aiming for 20x tables, 10x people to a table anyway. Including the few extra bar staff and Aaron, Di, myself etc, worst case we will have to limit to 19x tables.
- Timeline, Questions and Games.
  - Have all been planned with the help of David. Printout of these will be able to be viewed and discussed (not the Questions) at the meeting. Suggestions welcome.
- Liquor.
  - Unable to have applied for yet as still awaiting a set manager/commitment.
  - Bonnie has said she may be able to do it, pending doing her license again.
  - Need to apply at the absolute latest last week of Sept, 6 weeks out minimum.
  - Would like to do in the next fortnight. Bonnie able to do it?
  - If not, HWFC manager has agreed to Amanda to do the night for \$150.00.
  - Thoughts/opinions. Possible motion to move funds to pay \$150.00 pending discussion outcome.
  - Andrea has agreed for herself and a friend to sell liquor on the night, both with RSA. Andrea will provide all cocktail mixers and glasses if we provide alcohol. Would like to use a token system, done via the main bar.
  - Andrea has offered to use her glassware for the night, will also take away and clean up. Do we want glass or plastic?
- Advertisement-
  - To start ASAP. Facebook page, flyers around school?
  - Try to sell tables from week 9 or 10. Gives time to sell all tables, expand advertising to other local schools/community forums if tables left over in Term 4.
- Tables/Bookings-
  - 19 or 20 tables depending on restrictions. 10 to a table.
  - Enough tables and chairs at the centre.
  - Amanda looked into an online booking site. Takes away organisation, corresponding money to bookings, cuts off when all tables booked, 1%??(Amanda confirm) taken from bookings. Do we need a motion to "lose" this money, or allow us to forgo it in the first

place? ABN required to use TryBooking.com

- Security-

- 2x security/ car park attendants needed. (Can just be a parent, doesn't have to be official)

- Advertise on parent's page first, if no response, will look into hiring security.

- Decorations- Best table prize? Butchers paper for tables? Black tablecloth roll Valda used at Fair?

- Raffles and Prizes.

- So far some great prizes!

- Harvey Norman Midland- 200x \$20 vouchers

- Coles Forrestfield- \$30 voucher

- Coles High Wycombe- \$50 voucher, fruit and water for the night

- Anytime Fitness High Wycombe- 3 month membership pack

- Fremantle Dockers- 5x backpacks with goodies

- Adventure Golf Midland- 4x family passes

- Bunnings Kalamunda- in discussions

- Captain Cook Cruises Perth- 1x cruise for two

- Advantage Pharmacy High Wycombe – unknown

- Lumber Punks Axe Throwing Perth- 2x vouchers for 2x people to a 1.5 hour session

- High Wycombe Discount Chemist- gift basket

- Burswood Outdoor Cinema- awaiting arrival

- Paintball Skirmish Swan Valley- awaiting arrival

- Natalie's House of Hair- 2x vouchers

- Bull Bar Beef Jerky- gift pack

- Paintings By Wendy- paintings

## PRESIDENTS REPORT

We made it through week 7 !!! as always it is our busiest week of the year with 2 major fundraising events – FD stall and SD. Over \$1500 surplus being made at FD and \$400 at sports day.

I have to give a special thankyou to Amanda who took the lead with sports day and did an amazing job. I know she had support from the Edney community on the day ad that shows you how much help we have out there when we ask for it.

Rhi – again with a spectacular stall for father's day and all of the hard-working people around this table who supported you with pricing items and set up and set down.

I was lucky enough to be on the other side with 2 kindy classes as excited 4 and 5 yr. old's chose gifts for their special people. Thank you to the school for running the stall. My own feelings this term of somewhat failing in the role of your president have subsides a little in knowing that we have an amazing group of hardworking people who give up so much of their own time to make our P&C successful . I am so proud of what we have achieved and how when have come together this year especially.

Our last event for the year is our quiz night .... buzz is starting and it will be a chance for the Edney P&C to shine.