

EDNEY PRIMARY SCHOOL BOARD

Supporting Excellence

204 Newburn Road HIGH WYCOMBE WA

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MINUTES OF SCHOOL BOARD MEETING

Meeting No. 6/2020 - Tuesday 27th October 2020

1.0 Welcome and Apologies

Present: Kate Malkiewicz (Chair), Aaron Chaplin, Jodie Van Der Zwan, Shauna Reynolds, , Kathleen Whisson, Shane Rumball, De-ana Mitchell, Lana Wallace, Stephen Price, Colby Poyner, Natalie Goodfield, Linley Martin

Apologies: David Balfe, Lesley West

Observer – Teresa Woosnam

Meeting opened at 6.05pm

Confirmation of Agenda

2.0 Disclosure of interests

No conflicts of interest in relation to matters before the Board.

3.0 Minutes of Previous Meeting

3.1 Previous Minutes accepted as true and correct.

Moved – Shane Rumball Second - Kathleen Whisson

Actions arising

No actions arising.

4.0 English, Languages and The Arts Learning Community (ELALC) Presentation

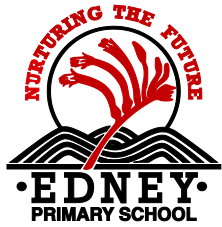
- Teresa Woosnam provided a presentation to the Board to provide information about the English Languages and The Arts Learning Community. Teresa explained that the ELALC is looking at the evidence of the science of reading, which is the result of a wealth of research into how we learn to read.
- She explained that the English language has a deep orthography – which includes 26 Letters to represent 44 phonemes (sounds). Children learn oral language naturally however the brain connections to enable reading have to be “bolted on”. Teresa presented the Simple View of Reading and the Reading Rope (see - Scarborough) explaining what children need to know and be able to do to be effective readers. There are seven components for reading – Phonemic awareness, Phonological awareness, synthetic phonics, vocabulary, comprehension, oral language and morphology.
- Direct systematic instruction in phonics during the early years of schooling is critical for reading success.
- At Edney we have made the change in Early Childhood to implement the *Letters and Sounds* program from K-2. Teresa provided a demonstration of the phonological awareness program – an oral program that is implemented for 10mins a day to help develop the various PA skills.
- Vocabulary is another area of focus for the school. Vocab will be explicitly taught in all classes.

Short term goals for the Learning community:

- Letters and sounds tracking document.
- Talk 4 Writing scope and sequence
- Video of lessons for teachers to access.
- Budget.

Long Term Goals:

- Improved understanding
- Continue to improve Elements of the research to support our programs.
- To support Music, Art and Italian.



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- Teresa presented a short “movie” to summarise what the ELALC is working on.

5.0 Approval of 2021 Personal Items Lists and Supplier and Kindergarten Contributions, Fees and Charges

Board members were asked to Review draft Personal Items Lists for K-6 and the Voluntary Contributions and Schedule of Fees and Charges for Kindergarten

Motions:

The Edney Primary School Board Approves the K-6 Personal Items lists, as amended, for 2021

Moved – Kate M Seconded – Colby Poyner All in favour. Motion Carried

The Edney Primary School Board Approves Nextra Paperplace Forrestfield as the preferred supplier for 2021

Moved – Kate M Seconded – Shauna Reynolds All in favour Motion Carried

The Edney Primary School Board endorses the Voluntary Contribution requested for Kindergarten to be set at \$60 per child for the school year 2021

Moved – Kate M Seconded – Lana Wallace All in favour Motion Carried

The Edney Primary School Board approves all fees and charges for Kindergarten as included on schedule for the school year 2021

Moved – Kate M Seconded – Natalie Goodfield All in favour Motion Carried

6.0 Excursions Policy Review

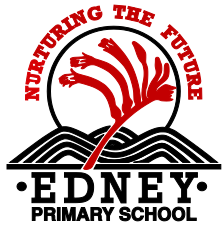
- Discuss and review the Excursions Policy – last updated in 2014, the Board are asked to consider the content and operation of the Edney Primary School Excursions policy and guidelines and suggest revisions
- There was some discussion about Parent confidentiality agreements and Parent Declaration. The school information book provides information for parents about volunteering in the classroom. Parents are required to attend an induction to help in the classroom.
- Board members can provide further feedback to Aaron.

7.0 Review of Class Placement Policy Review

- Board members were asked to review the Class Placement policy, last endorsed in 2015
- There was a discussion about the following part of the policy - *Parents may view the draft lists by appointment with the Principal. Any amendments will be made in consultation with the Principal and staff.*
- It was expressed that there is a need for teachers to be part of the process, if parents ask for changes after the draft list has been formed.
- Some schools do not allow parents to put in any requests. Suggestion that parents should provide a written explanation for the requested changes.
- Aaron explained that classes are formed without teachers assigned. Parents view of teachers may be formed on reasons that are not necessarily based on educational value.
- It was suggested that the wording be changed of that part of the policy.

Amendment to the policy will be made as follows

- *Draft lists will be developed and shared with the teachers for the following year. Parents may view the draft lists by appointment with the Principal. Parents will be notified of class placement in the*



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final week of the preceding year. Adjustments after this date will only be made in extenuating circumstances, by personal appointment with the Principal and teacher.

Motion – **To endorse the amendments to the Edney PS class Placement Policy and Procedures.**

Moved -Kate M

Seconded – Lana Wallace

All in favour. Motion Carried

8.0

Reports and Operational Matters

8.1 Financial report – Board members received the reports. There were no questions.

8.2 Staffing Report – The Principal’s position will be advertised to replace Aaron. This process is the same as filling any position in the department.

The Regional Executive Director, Coordinator of Regional Operations, the School Board Chair and a Principal (unknown at this stage), will be on the panel to appoint the new Principal. It is hoped that the process is complete before the end of the year.

The staffing appointments have been made and teaching placements have been made.

Ariana Isaiah, will be teaching dance and drama next year along with Italian. There will be an extra day of a science specialist.

8.3 Buildings and Grounds – Nothing to report.

9.0

Other Business

Aaron advised that Kathleen’s term on the board is up. Aaron will advertise the position in the newsletter. Kathleen’s nomination for a further term has been accepted.

10.0

Next Meeting

Week 7, Term 4 - Tuesday 24th November 2020, 6pm

11.0

Roundtable Evaluation

Aaron reminded the board of the presentation from Teresa, and the depth of knowledge and skills of our staff. Edney is proud to have teachers that are enthusiastic and knowledgeable and passionate about teaching.

12.0

Meeting Close

Meeting closed at 7.39pm