

Edney Primary School Parents & Citizens Association Inc.  
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General Meeting Week 2, Term 4  
Edney Primary School Staff Room  
Tuesday 20<sup>th</sup> October 2020

### Welcome and apologies

#### Opening and welcome – Meeting opened at 6:35pm with Vice President in chair

Welcome to members and president acknowledges that we abide by the Edney Primary School P&C Code of Conduct.

**Apologies / absentees:** Natalie Goodfield, Shauna Reynolds, Rachelle Cook and Kate Malkiewicz  
**Present:** Amanda Quinn (Vice President/ Executive Committee), Michelle Hasselbacher (Executive Committee), Valda Taipari (Executive Committee), Rianna Lawrence (Fundraising Co-ordinator), Aaron Chaplin (Principal), Kate Lynch (Deputy Principal), Lesley West (Deputy Principal). Teleconference attendance: Lauren Irving (President / Executive Committee), David Balfe (Secretary / Executive Committee), Tania Death (Treasurer Executive Committee)

### Confirmation of agenda –

#### Correspondence In & Out

##### IN:

- Various WACSSO emails
- Resignation from Executive member
- Letter from Stephen Price MLA advising availability of Harmony Week grants

##### OUT:

- Email to former Executive member confirming resignation

**Motion:** Vice President (To accept correspondence in and out)

**Moved:** Kate Lynch

CARRIED

### Disclosure of interests

No real, perceived or potential conflicts of interest were identified by any member in relation to items on the agenda.

### Minutes of previous meeting

**Previous minutes accepted as true and correct.**

**Moved:** Amanda Quinn **2<sup>nd</sup>:** Kate Lynch - CARRIED

### Actions arising

**Review progress on actions arising from the previous meeting, including identifying any outstanding actions, date to be completed and who is responsible for ensuring completion.**

- Nil

### President's Report

- Attached

### Principal's Report

- Attached

### School Board Report

- Available on school website

### Treasurer's Report

- Attached.

### Fundraising report

- Discussion re: offer from High Wycombe IGA for P&C to hold a car wash as part of anniversary celebrations. Decided to decline this event.
- Discussion re: Offer from Kalamunda Show Society for P&C to run the Hamburger Tent at the 2021 Kalamunda Show. Decided to decline this event.
- Container Deposit Scheme – more information needed – the school has the facility to pass containers through to Good Samaritan Industries who then claim the refunds for their charitable works.
- P&C Membership / Information Drive – discussion of Cupcake afternoon in the early childhood to inform parents of the work and achievement of the P&C and/or increase knowledge and interest in joining either the committee and/or becoming an active volunteer. Suggested to be held in Week 6 on a Tuesday or Thursday. Amanda to coordinate.
- Quiz Night organisation is almost finalised. Roles and jobs have been allocated for the evening.

- More than 50% of tables have been sold so far.
- Raffles are almost finalised.
- Have secured 4 x volunteers for "bouncers" for the night.
- Discussion re purchase of alcohol with buy-back agreement. Open containers and "split packs" are not accepted for return and refund. It is in violation of the terms of our liquor license to resell leftover alcohol, as all beverages must be opened immediately upon sale and consumed on the premises (no takeaway or direct sale license). Will be sure to limit splitting packs on an as needed basis.

**Motions:**

That the Edney Primary School P&C approve a \$300 cash advance for the purchase of miscellaneous goods required for the Quiz Night

That the Edney Primary School P&C approve further expenditure of up to \$400 for the purchase of miscellaneous goods required for the Quiz Night

That the Edney Primary School P&C approve an amount of \$2 000 to be used as a cash float for the Quiz Night

That the Edney Primary School P&C approve an amount of up to \$2000 for the purchase of alcohol and beverages required for the Quiz Night

**Moved:** Amanda Quinn **2<sup>nd</sup>:** Valda-Anne Taipari

**ALL IN FAVOUR**

**Other business**

- There were no items for discussion not included on the published agenda

**Round Table Evaluation**

- There was no round table evaluation tonight.

**Next meeting**

- **Tuesday 1<sup>st</sup> December 2020 at 6:30pm in staff room**

There being no further business, Amanda Quinn thanked all members and declared the meeting closed at 8.00pm.

## Presidents Report

- **Resignation of Executive Committee member**

As discussed during the last meeting David contacted Bonnie regarding timeline of her getting her RSA and managers licence and if she was still available. After several emails between David and Bonnie, Bonnie decided that she would resign from the P&C effectively immediately. We wish Bonnie all the best and thank her for her years of service and hard work.

- **Harmony Week fun run**

I received a letter from Mr Stephen Price MLA informing us that grants of up to \$2000 are available through the *Department of local government, sport and cultural industries* for events to be held during Harmony Week 2021- that being 15/3-21/3. Grants cannot be used for fundraising.

I spoke with Mrs West and it was decided that if our application was successful Edney P.S is going to hold "Edney's Run for Harmony" on Friday 19/3/2021

It will involve a fun run similar to the colour run but the idea will be to use just orange chalk as that is the colour for Harmony Day.

It is in the very beginning stage of planning and nothing will be decided until we hear if we were successful or not. We may look at something on that day even if we do not get the grant.

I submitted our application last Friday.

## **PRINCIPAL'S REPORT**

### **FACTION AND INTERSCHOOL ATHLETICS**

- Thank you to the P&C for the outstanding support and fundraising efforts on both days – it reflected the strong community we have here
- The new format for the Faction Athletics led to a positive feel, high engagement and involvement, and parents having prime viewing for the whole day

### **COVID RESTRICTIONS REMAIN**

- With the Phase 4 restrictions still in place, we continue daily high standard cleaning including the employment of additional cleaners, plus adhering to physical distancing requirements for adults
- This will have impact on some end of year events
- We are currently working through how to accommodate these in a manner consistent with the health advice
- Our approach to school assembly will continue for the remainder of this term
- Changes will be communicated with as much notice as possible

### **DARLING RANGE LEARNING COMMUNITY MUSIC FESTIVAL**

- Due to the limited opportunities for our school choirs to perform this year, the Darling Range Learning Community has put together a special music festival featuring all of our local schools
- This event will be livestreamed on Thursday 29<sup>th</sup> October, and later, available from the Edney PS YouTube with secure link.

### **ENROLMENTS**

- Enrolments for 2021 are looking steady, and the school should maintain numbers between 450-460. We still have capacity throughout the school
- Kindergartens for 2021 are full to capacity, with a waiting list
- Kindergarten group allocations and orientation information was posted yesterday and should be in letterboxes tomorrow

### **SWIMMING**

- Thank you to the P&C for your generous subsidy which has reduced the cost per child for the series by \$12 each
- 96.5% of students paid for and enrolled in swimming
- The lessons are going smoothly, and we are fortunate to have been able to fit this in this year.

### **STAFFING**

- The vast majority of teacher appointments have been completed for 2021
- We will now go through the process of placing students into classes
- Class placements will be made in Week 7 of this term, and lists will be available to view by appointment with the Principal from Monday of Week 8 (30<sup>th</sup> November).
- Staffing includes specialist teaching in all Arts learning areas, adding dance and drama to our existing music and visual arts, plus additional science specialist time

### **FAREWELL**

- I have been successful in applying for the position of Foundation Principal of Forrestdale South East Primary School (Planning Name). I will take up this position from the

commencement of 2021, ending 6 years and one term with the privilege of having led Edney Primary School

- A recruitment and selection process to appoint a new permanent Principal for Edney should be concluded by the end of this school year.

## TREASURER'S REPORT

Term 4 – Week 2

15<sup>th</sup> October 2020

- Main Account Balance - \$3,321.43
- High Interest Account Balance - \$11,013.02
- Debit Card Balance – \$435.67

A successful Interschool Carnival stall with \$1,098.80 in income and expenses of \$42.80. This includes some income for leftover items purchased by helpers.

Payments were made to Edney Primary for Swimming Lessons and the Liquor Licence fee was paid.

There are still funds of \$435.67 on the Debit Card, which can be added to if required for Quiz Purchases.

Regards, Tania

### FUNDRAISING REPORT

20.10.20

#### QUIZ NIGHT:

- All questions, games, timeline finalised.
- All jobs have someone allocated on the night, with extra people floating and able to help.
- Raffles are almost finalised, expected to be about 25 on the night.
- Harvey Norman vouchers arrived, will be given to every single entrant as a door prize
- Amanda is sorting alcohol- types, budget, returns. Getting quotes and looking for a company that allows returns of unopened alcohol.
- Motion for \$300 cash out, \$150 to Valda for the \$50 and \$100 note boards, \$150 to pay the bar manager on the night.
- Motion for up to \$500 to spend on required items for the night, including helium and balloons for the balloon game, stationary, butchers paper for tablecloths, etc. This is an extreme amount and I think costs will likely come to way under \$300, but just to be safe as it's the last meeting to ask for funds.
- All those able to set up/pack down on the night, it will be greatly appreciated. Set up is from 4pm.
- Advertising- still 10 tables out of 19 to sell. Posters have been put up around the school and on local community boards, posts on the parents Facebook page and on local Facebook pages. Any other ideas to generate table sales?